



# ALMANAC



November 2021

No. 433

## New Jersey State Federation of Women's Clubs of GFWC

55 Labor Center Way, New Brunswick, NJ 08901— 732-249-5474

### President's Message—Jan W. Hanson

October was a busy month as we continued to navigate our activities with Covid-19 still lurking. This Officer was excited to finally meet with club members and attend several Federation events.

October began with 38 New Jersey Club Women attending the Middle Atlantic Region Conference in Wilmington, Delaware. It was an opportunity to meet up with friends from our neighboring states, hear the GFWC President and President-elect speak, and get ideas for new projects. We were especially proud when Jill McDonald was introduced at the Jennie Award nominee from New Jersey.

Once again, we were finally able to meet in-person, wearing masks, at the NJSFWC State Fall Conference. Thank you to Chairman Patricia Mignella and her committee who planned an educational and fun day. We were able to learn more about our Day of Service recipient, Covenant House and hopefully, you have been motivated to participate. We were given a better understanding of drug addiction and reasons for certain policies making it safer for all of us.

Legislation/ Resolutions Chairman Chris Sienkielewski helped us "Let Our Voices Soar" all the way to our representatives. Eric Nelson and Francesca Costa from the Palisades Interstate Park spoke on the Kearney House, which is one of our projects on the Continuing Funds Form.

Thank you to those who participated in the "Get a Shot-Give a Shot" by getting their flu shot. For each shot that Walgreens gave they will donate to the UN Foundation's Shot@Life.

Congratulations to the Club in each District that was recognized for the highest net gain in membership and to those Clubs and Chairmen that received awards from GFWC. Also, thank you to all the shoppers that supported our vendors.

The arts and crafts collections for the Children Specialized Hospitals have been overwhelming. Thank you to Jane Mackesy, Advocates for Children Chairman, for sticking her neck out to make hospitals stays for children a little more creative.

Falling leaves are a sign that October is here, but at the NJSFWC Headquarters another sign is the arrival of filled holiday stockings. This year we are partnering with three organizations, Operation Yellow Ribbon, Operation Shoebox and Operation Jersey Cares to distribute the stockings.

You do not want to miss these deadlines:

November 15<sup>th</sup>—Nominate someone for a Women of Achievement Award (Christine Jablonski, Women of Achievement Chairman.)

December 15<sup>th</sup>—Submit a Resolution (Chris Sienkielewski, Legislation/Resolutions Chairman.)

January 2<sup>nd</sup>—Submit a nomination for a position on the NJSFWC Board of Directors (Linda Carbley, Nominations and Elections Chairman.)

November 13<sup>th</sup> will be our Day of Service. Clubs across the state are collecting gift cards for Covenant House. We will be making holiday cards and enclosing the gift cards for the clients of the various facilities in the state. This will help to show a fragile population that someone cares. Some Districts will, also, be making no-sew blankets. Contact Day of Service Chairman, Barbara Rose for more information.

The Southern Special State Project fundraiser will be on November 18<sup>th</sup> at the Pennsauken Club. Lunch includes a fashion show from Chico's and there will also be an opportunity to take a chance on a 50/25/25 or a basket raffle. Contact Patricia Dahl, Special State Project Chairman, for more information.

We are ending the month with a special Holiday Open House at NJSFWC Headquarters on November 30<sup>th</sup> from 1:00 p.m.-3:00 p.m. There will be light refreshments, tours, music and we are decorating the entire house. The outside of the building will be lit with lights honoring our friends and family. For more information contact Karen Manneback, Headquarters Chairman.

Once you have enjoyed the holiday experience at NJSFWC Headquarters, join us for a bus trip to GFWC's Holiday Open House on December 8<sup>th</sup>. Contact Annette Bortone, 201-873-1913 for more information.

Contact information on the Chairmen listed above can be found in the NJSFWC yearbook or the NJSFWC website.

We have come through a very busy Autumn and I thank all the club members who were able to participate in Federation activities. This has not been easy, but we continue to move forward, serving our communities. Please continue to stay safe.

In Federation Friendship,

*Jan*

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NJSFWC Open House
Convention Ad Book
Wreaths Across America
1894 Society



## NJSFWC PRESIDENT-ELECT

Shirley A. Holly

### What are Leadership Traits?

Leadership traits refer to personal qualities that define effective leaders. Leadership refers to the ability of an individual or an organization to guide individuals, teams, or organizations toward the fulfillment of goals and objectives. It plays an important function in management, as it helps maximize efficiency and achieve strategic and organizational goals. Leaders help motivate others, provide guidance, build morale, improve club environment, and initiate action.

### List of Effective Leadership Traits

A common misconception is that individuals are just naturally gifted with leadership skills. The truth is that leadership traits, like other skills, can be acquired with time and practice. Below are seven traits of an effective leader:

#### 1. Effective Communicators

Leaders are excellent communicators, able to clearly and concisely explain problems and solutions. Leaders know when to talk and when to listen. In addition, leaders are able to communicate on different levels: one-on-one, via phone, email, etc.

#### 2. Accountable and Responsible

Leaders hold themselves accountable and take responsibility for any mistakes. Leaders support and encourage individuality while abiding by organizational structure, rules, and policies that need to be followed.

#### 3. Long-term Thinkers

Leaders are visionaries. This is evidenced by the leadership trait of being able to plan for the future through concrete and quantifiable goals. They understand the need for continuous change and are open to trying new approaches to solve problems or improve club processes.

#### 4. Self-motivated

Leaders are self-motivated and are able to keep going and attain goals despite setbacks. In addition, good leaders try their best to exceed, not just meet, expectations.

#### 5. Confident

Virtually all good leaders share the leadership trait of confidence. They are able to make tough decisions and lead with authority. By being confident, leaders are able to reassure and inspire others, establish open communications, and encourage teamwork amongst club members.

#### 6. People-oriented

Leaders are typically people-oriented and team players. They're able to foster a team culture, involve others in decision-making, and show concern for each club member. By being people-oriented, leaders are able to energize and motivate others. By making each individual feel important and vital to the clubs' success, they secure the best efforts from each member of the club.

#### 7. Emotionally Stable

Leaders exercise good control and regulation over their own behavior and are able to tolerate frustration and stress within their club. Leaders are able to cope with changes in their club without having an intense emotional reaction.

### Traits of a Bad Leader

Listed below are the traits that bad leaders commonly exhibit:

- Too bossy
- Fearful of change
- Unwilling or unable to communicate effectively
- Dismissive of ideas other than their own
- Lacking empathy
- Inconsistent
- Prone to blame others rather than accept responsibility themselves
- Indecisive

**NJSFWC SECOND VICE PRESIDENT****Barbara McCloskey**

Have you opened and looked at your Report Writing package? I hope by now your President has examined the contents and shared the information with her members. Remember, all the information is also available on the NJSFWC website, including the report forms, instructions and "Where do I report it" form.

If you start looking at the Report Forms now, you can already see if you have completed any projects that are listed, and start working on completing the Report Form! There is no rule that says that you have to begin January 1<sup>st</sup>.

**The next question becomes, "Is it necessary to write a narrative when submitting year end reports?"**

It is not a requirement to write a narrative, but clubs are encouraged to write them. Without your description the report is simply numbers – dollars, hours, projects. Of course, those numbers are impressive and important, and used for our overall statistics, but adding a brief narrative brings your project to life on paper.

Did your club hold any 'Virtual' programs, projects or fundraisers, such as an online Tricky Tray, play Mahjong or hold a book discussion? We would love to hear about them.

A narrative would be a great opportunity to give the State Chairman an idea of what went into planning the project, and an insight into the overall project. Narratives don't have to be long. They can be as short as a paragraph or as long as one page.

They also help with the judging process. When faced with two similar reports – the Chairman will always go with the report that had a narrative.

Clubs do amazing projects all year long. A brief narrative is your opportunity to brag about the amazing work your club is doing.

There will be a Report Writing Workshop November 23<sup>rd</sup>. An in-person workshop at Headquarters will be at 10:00 a.m., and a Zoom option at 7:00 p.m., where all your questions will be answered. Watch for sign-up details.

**NJSFWC THIRD VICE PRESIDENT****Susan Chambers**

After speaking at a September Council Meeting, a club president approached me privately to ask what she should do with a member who does not participate in activities other than attending the general meeting. This president was obviously angry and wanted to know if she could tell the member she should resign or "demand" that the member take part in at least one activity.

My response was "What requirements for membership do your bylaws have?" and "If she pays her dues, she is contributing to your club." On further reflection over the next few days, I realized I should have advised this president to speak with the member, find out why she doesn't participate more. Is she shy? Is there a personal problem that's holding her back from further participation? Is there something she would like to do that their club is not yet doing? Try to draw her out and include her. Emphasize her importance to the club. Maybe this member, for whatever reason, is doing all she can or wants to do. And that's ok. Each club member wants something different from their club: to give back to their community; to enjoy friendship; or to simply have fun. Communication, once again, is the key.

Let's give a hearty welcome to NJSFWC's newest members:

**Pompton Lakes Woman's Club**

Maryann Kramer  
Jennifer Mastrangelo

**Blair Woman's Club**

Jane Santini

**Washington Woman's Club**

Alicia Vella

**Montclair Women's Club**

Lianne Schoenwiesner  
Michele Elliot

**NJSFWC TREASURER****Linda Babeuf****DUES ARE DUE!!**

Hopefully as you read this article your club's 2021-2022 dues have been paid. They were due November 1<sup>st</sup> but if they have not been paid, NJSFWC would appreciate your paying them as soon as possible.

The next date you should be aware of is **November 15<sup>th</sup>**.

**ALL 501(C)(3), 501(c)(4) and 501(c)(7) CLUBS, WHETHER LARGE OR SMALL, MUST FILE A VERSION OF THE 990 FORM WITH THE IRS.**

Have you been filing the form 990 or 990-EZ? These are the annual income tax forms for a club with gross receipts (every penny deposited in your bank accounts) over \$25,000. This form is due the 15<sup>th</sup> day of the fifth month after the end of your fiscal year. What is your "fiscal year"? Unless your club bylaws state differently, this would be your club year. So, if your club year is May 1<sup>st</sup> to April 30<sup>th</sup>, and the club had gross receipts over \$25,000, the IRS for 990 or 990EZ needs to be filed by September 15<sup>th</sup>.

**Any club that is part of the NJSFWC Group Letter of Determination must file by November 15<sup>th</sup> regardless of their club's fiscal year because this is the deadline for NJSFWC.** This date changed when NJSFWC changed its fiscal year end from April 30<sup>th</sup> to June 30<sup>th</sup>.

**What if your gross receipts are less than \$25,000?**

In the past, you were required to do nothing. With the enactment of the Pension Protection Act of 2006, small 501(c) tax exempt organizations with gross receipts less than \$25,000 are now required to file electronically Form 990N, also known as the e- Postcard, with the IRS annually. It must be completed online, there is no paper version.

Complete information for filing the 990, 990Z and 990N can be found on the NJSFWC website [www.njsfwc.org](http://www.njsfwc.org) under Materials. Look for the Treasurer and Financial Information, Forms tab. Under Forms the first bullet is IRS Form 990 tips. Hopefully all your questions will be answered there. If not, as always if you have any questions you can contact this Treasurer at [babeuf@njsfwc.org](mailto:babeuf@njsfwc.org) or the Financial Secretary, Chris Burlew at [burlew@njsfwc.org](mailto:burlew@njsfwc.org).

**NJSFWC FINANCIAL SECRETARY****Christina Burlew**

**Is your Club up-to-date with your 990-N (e-postcard)?** If not, please file as soon as possible and send the IRS confirmation to this Officer at NJSFWC Headquarters. This form is for tax-exempt organizations with gross receipts of less than \$50,000 per year.

This Officer thanks all the clubs that have either emailed or mailed in their 990-N (e-postcard) confirmation that states "You have successfully filed your 990". If your club is under the NJSFWC umbrella, you need to file by November 15<sup>th</sup> and send a copy of the IRS confirmation to Chris Burlew, NJSFWC Financial Secretary, 55 Labor Center Way, New Brunswick, NJ 08901. If your club name does not appear on the confirmation, please write the name of your club on the copy. Remember to print the screen before logging off and keep a copy for your club's files.

*Clubs that fail to file for three consecutive years will automatically lose their tax exempt status. Revocation of the club's tax-exempt status will happen on the filing due date of the third consecutively missed year. In order to avoid spending extra money and time to be reinstated, do not miss the deadline.*

For valuable tips and explanation of the different Financial Forms that need to be filed, go to our [njsfwc.org](http://njsfwc.org) website. Click on Materials at the top and then choose Treasurer & Financial Information, Forms.

**Gertrude Hawk Chocolates**

As mentioned in the October ALMANAC, NJSFWC is selling Gertrude Hawk Chocolates for the Holiday season. What a great way to treat yourself and/or buy some holiday gifts while supporting NJSFWC. There are 40 available products.

## NJSFWC FINANCIAL SECRETARY (continued)

Smidgen fans rejoice! This year's brochure offers 9 different varieties of smidgens and many other popular items such as milk and dark chocolate covered cherries. The Kids Corner section has a Holiday Goodie Bag that would be great as a teacher gift.

All orders will be shipped directly to your residence. Tax and shipping charges will be applied. If you live close to another member/s, you may want to place one order and split the shipping cost. \*Sale ends December 13<sup>th</sup>.

Orders start shipping the week of November 15<sup>th</sup>. So, if you would like to purchase candy for Thanksgiving, you will be able to do so.

Go to <https://fundraising.gertrudehawkchocolates.com>  
 Click on Place Fundraising Order.  
 Choose an Organization.  
 Type in 114501  
 CHOOSE NJSFWC, NEW BRUNSWICK, NJ.  
 Choose a SELLER and type in CHRIS.  
 Select CHRIS BURLEW  
 Select GET STARTED

This should take you to the product page where you can select your items. Any questions call Darlene at 1-800-706-6275, Ext. 359 or Chris Burlew, 732-885-1466.

Gertrude Hawk Candy will be available for purchase for the Holidays. Information will be in next month's ALMANAC.

## COLLEGE DISTRICT

**Mary Lou Bak**

College District clubs have begun their club year with projects to show support for others. The **Woman's Club of Clinton** combined their first meeting with stuffing stockings for Operation Yellow Ribbon.

The **North Brunswick Woman's Club** created treat baskets for the local Police Department in honor of *Thank a Police Officer Day*. The baskets and treats were color coordinated around different shades of blue and carried the message "Something Out of the Blue to say Thank You!"

The **Past Presidents Club** held their first meeting since October of 2019 with their traditional "Bag of Stuff" auction to benefit Operation Chillout.

Club history also came to the forefront as members gathered. The **Kalmia Club** invited a speaker who was a Head Start teacher in 1965 when Lady Bird Johnson visited their Clubhouse, being used to host the exemplary Head Start program at the time. The Clubhouse building was saved by the Head Start program.

The **North Brunswick Woman's Club** participated in the creation of a time capsule and the ceremony by the Township to honor the 20<sup>th</sup> Anniversary of 9/11 and remember those lost. The Club Mission Statement brochure was added to the capsule contents, and the Club President read a memorial poem.

Member recruitment continued for many clubs. The **Woman's Club of Tewksbury Township** hosted a table at the Tewksbury Harvest Fest. Brochures with club information were handed out there and at two Back-to-School nights, one for 5<sup>th</sup> through 8th grades and the other for elementary grades.

The latter part of the year remains a traditional time for Clubs to do community outreach with Holiday donations and to reach out to Veterans. The **Suburban Woman's Club of South Plainfield** is making lap blankets for new residents of the Menlo Park Veteran's Memorial Home.

**GARDEN DISTRICT****Jill McDonald**

Wenonah and other areas of Gloucester County were especially hard hit by recent tornados. The **Woman's Club of Wenonah** set up tents and tables in front of the library with supplies to meet emergency needs of local residents. It was "all hands-on deck" as many lined up for supplies while others came with refills. Their beloved town park was a shambles. CBS Philly interviewed the club co-Presidents and aired the broadcast.

A wonderful 100<sup>th</sup> Anniversary Celebration was observed by the **Woman's Club of Pitman**. Guests from many clubs attended along with local dignitaries. Mayor Razze presented a Proclamation and noted many special accomplishments of the group. Four club women in period dress presented the club history in 25-year increments. Artifacts and scrapbooks were on display. A luscious "safe" buffet was served. Musical entertainment was provided by Miss Pitman, Emma Rentzel, and Shades of Harmony.

The **Woman's Club of Runnemede** is focused on "Creating a Better Future" with their new Facebook page, brochure, and website. They have enjoyed a series of summer luncheons at culturally varied establishments and will provide seniors and past club members with selections made from their new cookbook.

The **Medford Woman's Club** decorated their town with a fundraising Scarecrow Contest.

The **Woman's Club of West Deptford** collected 688 books which were distributed to the 3 local elementary schools and have already filled 50 stockings for Operation Yellow Ribbon. After a year's delay they were able to hold their big fund raiser at Adelphia Restaurant.

The **Woman's League of Mt. Holly** partnered with friends and local benefactors to collect 6,283 items (in-kind value over \$7,650) to include diapers, energy drinks, personal care items, and toys for refugees at Joint Base. They later shared over 400 items of infant and boys clothing with Gloucester County communities.

Many clubs are collecting plastic bags for TREX benches, participating in Boscov's Friends and Family Day, selling RADA, nuts, hoagies, collecting gift cards and preparing for the NJFWC Day of Service.

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**HIGHLANDS DISTRICT****Nancy Levy**

The **Woman's Club of the Denville-Rockaway Area's** members took a trip to the Palisades Interstate Park to visit the Watch Tower, the Women's Federation Monument honoring the role the NJFWC played in preserving the Palisades. Also, in conjunction with the **Woman's Club of Parsippany-Troy Hills**, they held an event entitled "Great Artists Who Also Happen to be Women – An Introduction to Pioneers Who Have Changed the Way We See the World."

The **Long Valley Junior Woman's Club's** consignment shop, Racks Valley Boutique, was voted the #1 Thrift/Consignment Boutique for the third year in a row in all of Morris County by Morris/Essex Health and Life Magazine 2021 Readers Choice Awards. The shop raises funds for their community.

The **Blair Woman's Club** held their Silent Auction at a local winery. The **Woman's Club of Parsippany-Troy Hills** honored five Eagle Scout recipients with certificates and monetary awards.

The **Past Presidents Club of the Tenth District/Highlands** celebrated their 95<sup>th</sup> Anniversary at a Luncheon with the theme, "Started During the Roaring Twenties and Still Kicking Up Our Heels."

The **Roxbury Woman's Club's** Vial of Life project has been enthusiastically embraced by their town. The Chief of Police alone distributed 300 vials to area residents. The **Sparta Woman's Club** held their Annual Game Day, Silent Auction and Luncheon. The **Sussex Woman's Club** held their Annual Tricky Tray.

The **Thursday Morning Club** has members who meet regularly to sort and organize donations for I Support the Girls, and held a cocktail party to celebrate their 125<sup>th</sup> Anniversary. The **Vernon Township Woman's Club** volunteered at Heaven Hill Farm's Pumpkin Fest.

The **Washington Woman's Club** is raffling a Jane Austen quilt, handmade by the Club's President. The front has a traditional English diamond pattern, and the backing shows some of Jane's writing and music.

**LIBERTY DISTRICT****Ellen Lund**

Even with the pandemic still going on, that has not stopped the Clubs in the Liberty District to continue doing great work in their communities. The **Woman's Club of Allwood** will write thinking of you cards and collect socks for the Veterans home in Paramus.

All four of the **Arlington Clubs** have been very busy. The **Woman's Club of Arlington** will be decorating placemats for a local nursing facility for their Thanksgiving dinner. The **EMD Club of Arlington** are collecting Christmas gifts for teens to donate to the Salvation Army. Their November program is Cathy Baviello from 55 Kip Center, Rutherford.

The **Arlington Juniors and Juniorettes** are holding a 50/50 contest with \$5 tickets being sold. The winner will be pulled on February 5, 2022 and all proceeds will support charitable projects and their scholarship fund.

The membership chairman and webpage designer from the **Woman's Club of Caldwell** have coordinated to post brief videos introducing members to the public. Each visual recording will give a personal insight into our diverse membership including interests and reasons for joining the Women's Club. They are also making blankets for Project Linus and continue to donate and participate in walks for charities.

The **Junior Woman's Club of Roseland** are collecting new socks and underwear for women, men, and children. They are also collecting food for Roseland/West Essex Food Bank.

Shopping anyone? The **Summit Fortnightly Club** is having a fundraising shopping night at a cute little boutique in Chatham.

**West Essex Woman's Club** will host a Legislative workshop in November. Along with collecting winter items and can goods for the local assistants board.

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**PALISADES DISTRICT****Debbie Cibelli**

"Over the river and through the woods". that's what Palisades District clubs have been doing to get back to their roots of giving back as the Holiday season is about to begin. **Book and Needle Club** – at their November meeting will be making small candy favors to thank our local first responders.

**GFWC Paskack Junior Woman's Club** did their first Boo Bag Fundraiser. Members filled bags with goodies and treats and delivered them to recipients.

**Cresskill Woman's Club** will be selling Calendar Raffle tickets at \$5.00 each. The tickets will be drawn once a month from January to May at General Meetings. They also plan to give Thanksgiving Baskets to needy families in Cresskill.

**Woman's Club of Leonia** is having a local appraiser at their November meeting. Each member may bring two items to discuss. Who knows what treasures might turn up!

**Contemporary Club of Hasbrouck Heights** started to make heart pillows for cancer patients to use after their release to ease pain in conjunction with Hackensack Hospital.

The **Woman's Club of Ridgefield Park** is having a Holiday Fair on November 6<sup>th</sup> in hopes of attaining new members. In addition, we will be having a Thanksgiving Food Gift Card collection for their local "Families in Need".

**Woman's Club of Paramus** collected Thanksgiving food donations for our town food pantry. The Arts & Culture department created lovely centerpieces to accompany the donations. Their general meeting was a pot luck enjoyed by all!

**Woman's Club of Westwood** had an Antique Appraisals fund raiser at their club house. They are also having an ongoing fund raiser collecting lightly used athletic shoes.

**RAMAPO DISTRICT****Marie Sullivan**

The **Ramapo District Clubs** make their presence known throughout their communities! Most clubs donate to their Food Pantries for the Thanksgiving Holidays. Each Thanksgiving Season, the **Junior Woman's Club of Ramsey** puts together 20 baskets, full of food items for Ramsey Responds (Ramsey Responds is a community-based 501(c)(3) charitable organization, comprised solely of volunteers, dedicated to helping residents in need. They provide for Ramsey Residents in times of hardship with assistance towards rent, mortgage, utilities, food, and other essential needs.)

After lining the Town Hall walkway with Breast Cancer Awareness Luminaries in October, **Suburban Woman's Club of Pompton Plains** will hold their "Grooving into the 70's" Tricky Tray on November 12<sup>th</sup>. **Woman's Club of West Milford Township** donates handmade flannel blankets for Project Linus and the animal shelter. In addition to Stockings for Soldiers, **Riverdale Woman's Club** creates cards and sends them to residents of the Firemen's Retirement Home.

**Franklin Lakes Woman's Club** will host a Holiday Party welcoming their new Board and thanking their outgoing President. After filling Stockings for the Soldiers, **Pine Lakes Woman's Club** will host a Celebration of their 65<sup>th</sup> Anniversary.

**Woman's Club of Ridgewood** will be hosting a winetasting night for members and prospective members in the area. **Pompton Lakes Woman's Club** gathered recipes and put together a beautiful township Cookbook as a fundraiser. \$10 is a small price for such treasured recipes!

**Past President's Club** meets at a local restaurant and has a program scheduled: "The Art of Belly Dancing"! Have fun Ladies! **Woman's Club of Upper Saddle River** partnered with their school district on a 21 day **Be Kind 21** initiative. They will host their 35<sup>th</sup> annual Poetry and Essay Contest, staff a week of help at The Community Thrift Shop, and volunteer at their town 5K Run on Thanksgiving morning.

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**SHORE DISTRICT****Randi Quilici**

The **Belmar Woman's Club** has 14 enthusiastic prospective members bringing plenty of ideas to the club.

**Woman's Club of Colts Neck** provides "Grab n Go" lunches for our veterans after the Colts Neck Veterans Day ceremony. The school front is decorated and a choice of 4 sandwiches with fruit, chips, granola bar, candy and water are offered.

**GFWC Woman's Club of Matawan** assists the American Legion with their Veteran's Day Cemetery program. They provide handmade wreaths for laying at three cemeteries followed by refreshments at the Clubhouse. Members are making First Night Kits for 180 Turning Lives Around and Holding a Soup and Sales event at the clubhouse.

The **Howell Women's Club** is donating items to the Service Arms for current military personnel. They also provide 60 small pumpkin breads to the Senior Center members for the Holiday. **Jersey Shore Woman's Club** enjoys supporting and donating necessities to impoverished and needy families at Madonna House.

**Little Silver Woman's Club** is holding a "Dinner for Two" raffle with three winners. They also continue to collect Gowns for the military.

**Woman's Club of Middletown** enjoys filling stockings for Operation Yellow Ribbon and has their 22<sup>nd</sup> Holiday Gift Tree. Food donations continue to be made monthly to the Calico Cat, the local food pantry.

**Woman's Club of Point Pleasant** read a book to their local preschoolers. It's written by one of their members and promotes the understanding of those with differences or disabilities. A coloring activity completed by the children follows. Their fall fundraisers include a Fall Flea Market and clubhouse Gift Auction.

**Woman's Club of Spring Lake** invites everyone to their Annual Scholarship Luncheon and Gift Auction on Wednesday, November 10<sup>th</sup> at the Spring Lake Bath & Tennis Club. They honor Women of Service through their scholarship program, last year \$14,000 was awarded.



**SOUTHERN DISTRICT****Pamela McNamee**

While we continue to deal with COVID-19 and the many people who have the unfortunate situation of contracting it whether vaccinated or not, the ladies of the Southern District are trying their best to bring their clubs back to "normal".

The **Woman's Club of Absecon** will be working on stockings for the Yellow Ribbon project. They will also be involved with their donations to the Wreaths Across America project.

The **Woman's Community Club of Cape May** is excited and proud to announce the **100<sup>th</sup> Anniversary** of their Club. The gala will take place on November 10<sup>th</sup>, 2021.

The **Colony Club of Ocean City** will hold an 'Open House' for potential new members. They will have a 'tree of warmth' in the Community Center collecting items of clothing that will help those in need to keep warm this winter. All items will be donated to the Clothing Closet in Ocean City. The members also plan to collect food for the local food cupboard. All members are looking forward to learn more about **Grace Kelly**, the American Princess, from speaker Al Crescenza.

The **Millville Woman's Club** will also be busy collecting food items for Thanksgiving Baskets for needy families. The November luncheon program will highlight "Academic and Student Success at Rowan College". Members will be treated to the annual Thanksgiving Tea on November 18<sup>th</sup>, 2021.

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**THE ARTS AND CULTURE COMMUNITY SERVICE PROGRAM****Lynn Webb**

**The Arts and Culture Supplement has been revised for Achievement Day.** There were two suggestions from a clubwoman to update the Supplement. Sewing is listed under number 8 and the doll clothes has been included under F. The American Doll measures 18 inches, a baby doll measures 22 inches, and Barbie measures 11.5 inches. You can choose to use a sewing machine or sew by hand. We are not accepting doll models.

The second change is under number 19 "Painting on other Material (Glass, Metal, Stone, Wood)". Painting on a wine glass is included under A. This chairman is open to any ideas to improve the supplement and she will pass the information on to the next chairman.

GFWC chose their top ten projects for Arts and Culture. Since it is November, there are three of the top ten this Chairman would like to share with your clubs. Would your club create Thanksgiving cards for an assisted living facility or teach children how to make a card for their family?

"The GFWC Beloit Junior Woman's Club (WI) was not able to meet as a group due to COVID-19, so a creative member put together "to-go" card-making packets. The crafting packets consisted of pre-made cardstock cards that were cut and folded. Craft bags included the cards, craft scissors, stickers, ribbons, glue sticks, punches, and more. Club members made Thanksgiving cards at their homes, and 120 completed cards were donated to Meals on Wheels."

Congratulations to the North Arlington Woman's Club in New Jersey who were recognized by GFWC for their chalk art contest. Brainstorm how your club may work this contest in a fall event for children or adults. Thank you for sharing your ideas on the reporting form.

The North Arlington Woman's Club (NJ) hosted a summertime chalk art contest. They encouraged children ages 6 to 18 to create a "thank you" to local healthcare workers in chalk and then submit their artwork to the club. The artwork was displayed on the town's website and the club's Facebook page. The children who participated received a certificate for a free Italian ice. There were many talented artists in their town."

The Homer Glen Junior Woman's Club (IL) searched for an activity to bring the community together that allowed for social distancing, and they worked with the village to create a Scarecrow Stroll. Participants purchased the base post provided by the club and the village, dressed it, and returned it for display. Sixty scarecrows were on display during October in a local park for all to see. Winners were chosen by the public and the club.

Enjoy the fall season and remember to capture your club moments "Living the Volunteer Spirit" in a photograph.

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**THE ARTS/PERFORMING COMMUNITY SERVICE PROGRAM****Rosemarie Saviello**

There's a Barry Manilow song titled "We Made It Through the Rain" that can be interpreted to mean we've been through many different situations this year such as the pandemic, being quarantined, getting through family and friends sickness including the hurricane and floods we had over the summer. No matter how you interpret the song, we made it through and should be thankful. Since this month we have the Thanksgiving holiday, we should all show we are thankful.

While Thanks can be given many ways, one way is through song. Here are a few, **very different** "Thanksgiving" songs that this chairman found interesting:

- **WE GATHER TOGETHER** – This may be the most recognizable American Folk Song written by a Dutch poet, set to the tune of an old Dutch folk song. This song is often used as a church hymn.
- **OVER THE RIVER AND THROUGH THE WOODS** – A more contemporary song written in 1844. This was a poem published in a book of poems for children, by a poet who was a staunch advocate for slave emancipation. Even though that fact doesn't enter into the song, it is interesting to know.
- **ALICE'S RESTAURANT by ARLO GUTHRIE** – This 18½ minute song is about a complicated Thanksgiving Day at Alice's Restaurant where dinner was hosted for all Alice patrons. The overall story of this song is an anti-war message, focused on dodging the draft and staying out of the conflicts of the time. This song was popular in the sixties.
- **THANKSGIVING SONG by Mary Chapin Carpenter** – This very pretty, sentimental song of gratitude addresses the precious gathering of family for a meal.

**Why not consider a 'song' for your Arts Performing day entry?**

There are many kinds of "Thanksgiving" songs, whatever your preference is, this Chairman hopes you found this interesting and wishes you and your family "Happy Thanksgiving" and hopes that you remember to give thanks any way you wish because "we made it through the rain."

**CIVIC ENGAGEMENT & OUTREACH COMMUNITY SERVICE PROGRAM****Gail Kovacs-Felici**

One aspect of this Chairman's responsibility is the GFWC reporting for the year. This is compiled from the club's reports received by this Chairman. Statistics are compiled and included in this report along with a description of the Top Ten projects derived from the club's narratives.

Selected by the GFWC as one of the Top Ten Projects in the Civic Engagement and Outreach Community Service Program was the **Franklin Woman's Club** of the College District. In response to some violence in their community, the members invited the town's Director of Public Safety for a program on "**Civic Safety and Racism**". The Director (the first African-American and first female to head up the local police public safety department) spoke on community policing, initiatives, the Citizen's Police Academy and more. Continuing member's education, some attended workshops on systemic racism held by the Douglass Alumnae Association (part of Rutgers University) and relayed the information to other members. There was no cost assigned to these events and members spent a total of 58 hours in this project.

This Chairman would like to CONGRADULATE the New Jersey clubwomen for their 2020 reports; as it enabled New Jersey to receive the First Place Award for Best Reporting in our membership category at the GFWC International Convention in Atlanta, GA. Along with State President Jan Hanson, this Chairman was proud to accept this Award.

**EDUCATION AND LIBRARIES COMMUNITY SERVICE PROGRAM****Brandi-Leigh Miller****LEFTOVER HALLOWEEN CANDY? Easy and Fun STEM activities with M&M's!**

Did you know M&Ms were first released in 1941? They began as snacks for World War II soldiers. They have traveled abroad and in space. Their brown bag has been around since 1948. Their signature "M" was not added until 1950, and during 1976 to 1987, there were no red ones due to the connection of red food coloring (although it was not used in the candy).

## EDUCATION AND LIBRARIES COMMUNITY SERVICE PROGRAM (continued)

Here's some STEM activities using M&Ms (which is a great way to inspire children to use for the experiments and then snack on):

M&M Rainbow Science Experiment: <https://www.adabofgluewilldo.com/mm-rainbow-science-experiment/>  
 Floating M&Ms <https://littlebinsforlittlehands.com/floating-m-mm-candy-science-experiment/>  
 M&M Geology [http://www.cosee.net/cosee-west/Mar192011/M\\_M\\_Geology-1.pdf](http://www.cosee.net/cosee-west/Mar192011/M_M_Geology-1.pdf)

### NJSFWC ESO BOOK DISCUSSION – November 10<sup>th</sup>

On November 10, NJSFWC ESO Chairman Pat Trainor will host an online book discussion via Zoom. The book selection is ***The Madame Curie Complex: The Hidden History of Women in Science***, by Julie Des Jardins. To join in contact ESO Chairman Pat Trainor by email at [pattee217@aol.com](mailto:pattee217@aol.com)

If you are on Facebook, be sure to search for **GFWC 2020 2022 ESO Book Club** and click the “join” button to be added to this private group. Don't miss out on the exciting and fresh ideas to energize your club projects!

To join the ESO Honorary Literary Society or to suggest a book for future NJSFWC book discussions, contact ESO Chairman Pat Trainor by email at [pattee217@aol.com](mailto:pattee217@aol.com).

***NEW! You can now submit your ESO Book Report online: <https://tinyurl.com/NJSFWCESO>***

### THANKSGIVING BOOKS TO READ AS A FAMILY

Below is a short collection of Thanksgiving Books for families and friends to read together at Thanksgiving. The books focus on turkeys, pilgrims, Native Americans and gratitude, and would make great additions to local classrooms, little free libraries or as a fun addition to your Club's Thanksgiving meal boxes for local donation.

- Samuel Eaton's Day: A Day in the Life of a Pilgrim Boy, by Kate Waters
- P is for Pilgrim: A Thanksgiving Alphabet, by Carol Crane
- Gracias the Thanksgiving Turkey, by Joel Cowley
- ...If you sailed on the Mayflower in 1620, by Ann McGovern
- 'Twas the Night Before Thanksgiving, by Dav Pilkey
- This First Thanksgiving Day: A Counting Story, by Laura Krauss Melmed

## ENVIRONMENT COMMUNITY SERVICE PROGRAM

Dawn Pogosaew

Let's continue with the recycling over the winter months. You know all those corks you have collected over the years, well let's put them to good use in the garden! These also make great gifts for the holidays! You can find pictures on [Etsy.com](https://www.etsy.com) and there are various websites with directions, here is just one: [www.onehundreddollarsamonth.com/how-to-recycle-wine-corks-into-plant-markers](http://www.onehundreddollarsamonth.com/how-to-recycle-wine-corks-into-plant-markers)

### **Cork Plant Markers**

#### Materials:

- Corks
- Stick of choice (bamboo skewer, chop stick, or even old silverware)
- Drill or old-fashioned wine opener to make hole
- Wood Glue
- Hot Glue Gun
- Twine
- Permanent marker or scorch marker
- Polyurethane

## ENVIRONMENT COMMUNITY SERVICE PROGRAM (continued)

### How to:

1. Drill a hole  $\frac{3}{4}$  of the way into the cork using a drill bit sized or slightly smaller to your stick of choice (if the corks are really dry, steam them for a few minutes to soften)
2. Insert stick using a dab of wood glue to hold in place. Make sure stick fits snugly. Let dry.
3. Write your names with permanent marker or a scorch marker (to burn name into cork)
4. Decorate stem with twine by wrapping stick from the base of the cork about 2 inches down. You can use a few dabs of wood glue or a hot glue gun to secure twine.
5. Apply a coat of polyurethane (if desired)
6. Plant your new labels in your pots!

Also, don't forget about Achievement Day! You can make a vase using corks and enter into Category 10, a Flower Arrangement in Recycled Container.

You can find directions here: [designimprovise.com/2014/11/thrifty-diy-wine-cork-vases](https://designimprovise.com/2014/11/thrifty-diy-wine-cork-vases)

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## HEALTH AND WELLNESS COMMUNITY SERVICE PROGRAM

**Claire Hill**

The Alzheimer's Association is always looking for help. Some clubs have organized walking groups to benefit them. Thank you to the clubs that participated in Alzheimer's Walks.

The patients could always use fidget blankets, fidget aprons or fidget sleeves. These help keeping patients from picking on themselves. They could also use cuddly dolls or stuffed animals to just hold and help with anxiety. Please contact a local facility to see what they would like. Cards to Nursing Home patients are always welcome.

Here is a link to instructions for a fidget apron: [www.alzheimers.net/4-22-15-alzheimers-activity-apron](http://www.alzheimers.net/4-22-15-alzheimers-activity-apron)

Your Health tip for November: Holy Name Hospitals gave the benefits of eggs. Eating eggs can increase your energy and improve reflexes and alertness. Eggs Are Nutrient Rich. Of course, always eat eggs in moderation.

- Eggs Contain the Highest-Quality Protein.
  - Eggs Improve Levels of "Good" Cholesterol.
  - Eggs Provide a Great Source of Vitamin D.
  - Eggs Are Filling and Help with Weight Management.
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## ADVOCATES FOR CHILDREN

**Jane Mackesy**

Thank you, to the Clubs that participated in GFWC Advocates for Children Week, be sure to fill out the GFWC, Stick Your Neck Out Award form, that is in the September, Advocates for Children, 2021 Bulletin. Please, let me know if you apply.

Thanks also to all who have donated, Arts and Crafts items for Children's Specialized Hospitals!!! The response has been amazing, they are "blown away" by the number of items.

[Here are more of the Top Advocates for Children projects from 2020.](#)

The **Woman's Club of Belleville**, organized a Uniform Swap. They arranged for local Boy Scouts, to assist in the collection of used uniforms at their Clubhouse, and at their Elementary Schools. They contacted a local Laundromat to wash the donated items. Those who dropped off uniforms were given a ticket to enable them to be the first to receive a uniform when distribution was held. Due to Virtual Learning the Uniform Swap was not as successful as it could have been. They reported 84 volunteer hours and \$400.00 of In-Kind donations.

## ADVOCATES FOR CHILDREN (continued)

The **GFWC Woman's League of Mount Holly**, chose the Pinelands Family Success Center, as the recipient of much of their time and treasure. The year-long support included a Warming Tree with hats, scarves, and gloves. They made desserts for monthly Family nights, until March, and they made Easter Baskets. They delivered 4 Birthday Bags a month, until March, and resumed delivery in September. Thirteen, filled backpacks were donated and \$1,290 in gift cards were donated for Christmas gifts.

The Ruth Gottscho Kidney Fund, celebrated its 40<sup>th</sup> Anniversary, with the assistance of the **Woman's Club of Bloomfield**. This fund sends Children with kidney disorders to a YMCA camp that provides the medical support that these "Kidney Kids" need. Members chaired the event, made refreshments, and supervised the Silent Auction. This project involved 25 volunteer hours, \$150 and \$25 in, In-Kind donations.

## COMMUNICATIONS

**Carole Speechley**

### Easy Ways to Promote Your Club Over the Holidays

Many clubs help others over Thanksgiving and during the Holidays. Make use of these activities to brag about your club. Before you do these projects, let your community know your plans and how they can help. When you are filling food baskets for Thanksgiving, setting up a Gift Tree, shopping and wrapping gifts for families in need, take lots of pictures and post them with information about your club in on-line news services like Patch.com, on Facebook and on your website.

### More 2020 Report Projects

Include project narratives in your reports and next year your project(s) might be a top 10 project sent to GFWC and shown on our website and ALMANAC articles. Here are two projects from the 2020 reports:

The **Gloucester County Women's Club** has a new spin on apparel with the club's logo. Rather than purchasing the same shirts for their members to purchase, they ask their members to purchase a shirt they liked and then have it embroidered with the club's logo and name at a cost of \$9. With the pandemic, they expanded their logo apparel by having a local vendor design a mask with their flower, the sunflower, and logo, for members to proudly wear around town. This is one of 2 clubs that now have masks with their club logo.

The **Contemporary Club of Hasbrouck Heights, Inc.** made a banner to pay homage to the frontline workers. The banner was 6' by 3' and was very prominently on display along the parade route on Memorial Day so the EMT's, Fire and Police Department would see it. They left it up for a month and received a lot of positive comments about it.

## CONVENTION

**Susan Fosdick**

**SAVE THE DATE!!** We are excited to announce that plans are being finalized for the 128<sup>th</sup> Annual Convention. We hope you will join us in Atlantic City at the Tropicana Casino and Resort beginning on **Sunday April 24<sup>th</sup>, 2022 and concluding on Tuesday morning April 26<sup>th</sup>, 2022**. Our closing session will include our In Memoriam, Honor Roll and Order of the Lily Ceremony. All meetings and guest rooms will be located in the hotel's North Tower which is conveniently located near the Registration Desk. Valet Parking will be available.

President Jan Hanson and this Chairman are in the process of finalizing the details and logistics with the hotel. We will keep you updated as more information becomes available.

## GFWC SIGNATURE PROJECT: DOMESTIC & SEXUAL VIOLENCE AWARENESS AND PREVENTION

**Joyce Fredericks**

GFWC President Sinclair has asked her Chairmen to pick a Challenge Project. For Domestic Violence the Project is the Teen Dating and Awareness Challenge. This Chairman's September ALMANAC article gave details as to how to hold a teen forum. Also, information was in the latest GFWC Clubwomen Magazine.

## DOMESTIC & SEXUAL VIOLENCE AWARENESS AND PREVENTION (continued)

Clubs might want to organize a teen forum with another club in your District, as it will take time to organize and get permission from your local high school or local youth group to speak.

### GFWC SUCCESS FOR SURVIVORS SCHOLARSHIP

Applications for the GFWC Success for Survivors Scholarship are now available. Go to [NJSFWC.org](http://NJSFWC.org) and under "Materials", "Domestic & Sexual Violence Awareness & Prevention", download it, make copies and give them to your shelter.

Thank you for all your donations to the Scholarship. Here is an easy fundraiser. Prepare a sheet of what members are thankful for and ask members to donate an amount depending on the size of their thankfulness! Send in the funds on the NJSFWC Continuing Funds Form and be sure to report it as a project on your Domestic Sexual and Violence reports.

I am thankful for all our clubwomen who embrace this department and wish to help make the lives of domestic and sexual violence victims better. Adopt a family for the upcoming holidays by contacting the shelter to see what they need. Circulate the list to your club members.

Get the community involved by putting a "Wish Tree" up in your Library; ask a bank if they would allow you to put a tree up in their lobby with tagged ornaments attached with a child's age and suggest a wish gift.

Have the instructions on a typed paper explaining the project and use fictitious names. Have them bring an unwrapped gift under the tree with the tag they took. They keep the ornament.

Every 20 minutes someone is a victim of domestic violence; unfortunately, domestic violence doesn't take a holiday and in fact, the stresses of the holiday system may contribute towards it. Let our voices be heard! If you or someone you know is in desperate need of help, contact the **National Domestic Violence Hotline** at 1-800-799-7233.

## GIRLS' CAREER INSTITUTE

**Mary Kay Tokar**

### How to select Delegates

Where do you go to find your delegates? Approach the guidance counselor at your local public high school. But that's not the only place. Try a charter school or a parochial school or a technical high school. If there is a neighboring town with no club, you can try there as well.

What next? Some clubs just let the guidance counselor choose the delegates and have the school forward the information to the club. But many clubs take it a step further and choose to interview the girls. Your club is paying for these girls, so you should be sure you're sending the best delegates.

Some of the best delegates are girls who are undecided about college, or about living home or on campus. Girls' Career Institute (GCI) can help those girls make a better-informed decision. Attending GCI makes the delegate eligible for a partial scholarship to Douglass. This can make a big difference for some girls.

Lastly, if you truly can't find delegates, your club can choose to fully or partially contribute to a scholarship for a girl from an underserved areas. So, choose wisely! And don't forget to choose alternates. In past years 30 – 50% of alternates later become delegates.

## HEADQUARTERS

**Karen Manneback**

### **HEADQUARTERS OPEN HOUSE!**

Come join us as we Celebrate NJSFWC Headquarters Open House Tuesday November 30<sup>th</sup>, 2021, 1:00 p.m. – 3:00 p.m. at NJSFWC Headquarters 55 Labor Center Way, New Brunswick, New Jersey, 08901.

## HEADQUARTERS (continued)

Headquarters will be decorated for WINTER. Come see all the beautiful decorations including the lights. While here take a tour of Headquarters, see all the different rooms and listen to the history of NJSFWC. There will be entertainment, delicious cookies, punch, coffee and tea. Make an afternoon with your NJSFWC sisters. We are looking forward to seeing everyone there.

**Reservations are a must. Please RSVP to Karen Manneback – Headquarters Chairman at 973-839-0826 (leave a message) or email me at [manneback@njsfwc.org](mailto:manneback@njsfwc.org).**

Everyone who enters Headquarters must be vaccinated and wear a mask unless eating/drinking.

## HISTORIAN

Maribeth Hugelmeyer

### GFWC Headquarters

In April of 1922, GFWC purchased the home at 174 N Street, NW in Washington, DC, to be their headquarters building. This five-story, stone and brick home was built in 1875 and had three owners prior to GFWC purchasing the home. In 1921, the third owners agreed to sell. The price was \$70,000. GFWC entered a contract to purchase the home but a down payment of \$20,000 was needed. Several clubwomen put up money, used advanced loans and money from the General Fund was used to make the balance. At the April 1922 GFWC Convention, just forty minutes after the Call To Order, enough money was pledged that the three-year mortgage was paid off.

To preserve this National Historic Landmark, the 1734 Society was established. This building is our national Headquarters, it is also the residence of the current International President, contains administrative office and the GFWC Women's History and Resource Center. In the 2020 Annual Reports, several clubs reported donating to the 1734 Society. To become a member of the GFWC 1734 Society, annual donations of \$17.34, \$173.40, \$1734.00 or any amount greater than \$17.34 are used for the upkeep, maintenance and preservation of the building and entitle the donor to specific levels of membership. Send to 1734 Society, GFWC Headquarters, 1734 N Street NW Washington, D.C. 20036-2990.

Every member is welcome to visit "our home" and tour the Historic Headquarters. Call 202-347-3168 for more information. GFWC will hold its annual Holiday Open House on December 8<sup>th</sup>. There is a bus trip from New Jersey in the planning stages. When there is more information, it will be circulated.

The WHRC Committee has added "**THIS OLD HOUSE**", a PowerPoint presentation to their list of members-only resources, which gives an updated tour. It is available in the Members Portal's Digital library. You will find it filed within the "W" (WHRC) folder.

***Congratulations!** to the Woman's Club of Lyndhurst for being selected as one of the Top 10 Projects in Women's History & Resource Center as reported in the 2020 Annual Reports. Their project was a Time Capsule Keepsake. The club celebrated their 90<sup>th</sup> Anniversary in February 2020 and as part of the celebration they filled a time capsule with 2020 "keepsakes" which will be opened at their 100<sup>th</sup> anniversary.*

## HONORS

Marie DiMatties

**Women of Achievement:** The deadline of November 15<sup>th</sup> for the nominations is just a few weeks away. There is still time to submit a nomination using the application in the September ALMANAC. The completed form and supporting documentation should be sent to the Executive Assistant, NJSFWC Headquarters. Additional information can be found on the NJSFWC website and in the October ALMANAC.

**Honors Book:** Have you considered honoring someone who has supported you or your club by enrolling them in the NJSFWC Honors Book? This tribute is available year-round allowing a timely recognition of those who support the efforts of your club and the Federation. It can be a Clubwoman, a person who always attends your fundraisers, the man who drives members to events, fixes equipment or completes other chores for your activities. The process is simple. Send the person's name and address and reason they are being honored together with a check for \$15.00 earmarked "Honors Book" to NJSFWC Headquarters, 55 Labor Center Way, New Brunswick, NJ 08901. A notecard with the sketch of NJSFWC Headquarters will be sent to the honoree notifying them of your gift. Honoring somebody can be by a club or clubwoman.

## HONORS (continued)

**Memorials Book:** Many Clubs pay tribute to a member who has passed away. The process is similar to that of the Honors Book. Requests may come from a club or an individual and are sent to NJSFWC Headquarters along with a check for \$15. Acknowledgements will be sent to the family of the departed member informing them of the tribute. This is a lovely way to honor a member who has passed away.

The NJSFWC website has information (under Materials, Awards and Achievement Forms) pertaining to Honor Roll, Order of the Lily, Women of Achievement, and the Cecilia Gaines Holland Award. Or you may contact this Chairman at [dimatties@njsfwc.org](mailto:dimatties@njsfwc.org) or by calling 856-428-9290.

## LEGISLATION/RESOLUTIONS

**Chris Sienkielewski**

In the wake of a series of rapes, attacks and other alleged abuse at the Edna Mahan Women's Correctional Facility, New Jersey's only women's prison, Governor Murphy announced in June his intention to shut it down, although he did not give a timeline, he will be working with the NJ Legislature to create a plan.

The facility, which opened more than a century ago in 1913, is located in Hunterdon County. Approximately 372 prisoners are currently held there, including 94 prisoners in the minimum-security complex and 278 in the maximum-security area.

The NJSFWC Resolutions, passed at this past Convention, deals with the treatment of women prisoners and improvement of re-entry services. The Resolutions specifically request that the Governor and the NJ Legislature follow the recommendations of both the NJ Commission on Re-entry Services for Women Prisoners and remedial measures on all levels of the state corrections system endorsed by the United States Department of Justice's Civil Rights Division and the U.S. Attorney's Office for the District of New Jersey.

NJSFWC Clubwomen can now ask that the recommendations by multiple reports be implemented. Take some time at your November/December Club meetings to write a postcard requesting that NJ women prisoners no longer endure abuse at Edna Mahan Correctional Institute or any other New Jersey correctional institute.

Remember that one postcard or letter from one member equals 50 voices in terms of legislator's constituents because one voice speaks to friends and family. 6,000 voices represent 300,000 voices! Please follow the directions below:

1. You can purchase your postcards at the post office with the postage already affixed.
2. All postcards should be handwritten, including the address. They should be addressed to:  
Office of the Governor  
P.O. Box 001  
Trenton, NJ 08625
3. The message on the postcard can read as follows:  
As a member of the NJSFWC, I urge Governor Murphy to take the necessary steps to ensure that abuse of female prisoners will not take place in any NJ correctional facility and to solve the chronic problems with the state's correction system.  
Sign your name, address and the name of your club.
4. Please keep track of all postcards that are mailed by your club members and report them on the reporting sheet in this ALMANAC.

## NOMINATIONS AND ELECTIONS

**Linda Carbley**

On or about November 1, 2021 each club president will receive a mailing which will explain the procedure to follow for the Nominations/Endorsement of a candidate to serve on the 2022-2024 NJFSWC Board of Directors. If you do not receive this by November 10<sup>th</sup>, 2021, please call this Chairman, Linda Carbley, at cell number 732-522-1314.



## NOMINATIONS AND ELECTIONS (continued)

Included with the mailing will be a letter of instructions with a white Nomination Blank. It is necessary to follow the instructions precisely as listed in the 2021-2022 NJSFWC Yearbook Bylaws -Nominations page 212 and NJSFWC Standing Rule 5, page 216. After the club has voted to nominate a member, the Nomination Blank must be signed by the Club President and Recording Secretary and sent to this Chairman.

The President-Elect shall automatically succeed to the Office of President. Candidates for First, Second, or Third Vice President shall have served as a member of the Board of Directors for at least four years at the time of the election, two of which shall be as an elected Trustee.

Candidates for the offices of Recording Secretary, Corresponding Secretary, Treasurer, and Financial Secretary shall have served as a member of the Board of Directors for at least two years at the time of the election.

Candidates for the office of District Vice President shall be nominated by a club in her District. There are eight districts: College, Garden, Highlands, Liberty, Palisades, Ramapo, Shore, Southern.

Chairman are also needed for each of the Community Service Projects. These positions are Arts & Creative, Arts/Performing, Civic Engagement and Outreach, Education and Libraries, Environment, and Health and Wellness.

To be eligible for nomination as a Trustee, each candidate shall have been an active member of the NJSFWC Woman's Club nominating her for at least one year at the time of her nomination. She shall be expected to remain an active member of her club for the term of office.

Please include the following when returning the Nomination Blank:

1. Name, address, telephone number, and email address of the nominee A narrative, not to exceed 200 words, describing the qualifications of the candidate including positions held in her club and/or Board of Directors
2. A passport size photo (headshot only, JPEG format) must be emailed to this chairman at [carbley@njsfwc.org](mailto:carbley@njsfwc.org).
3. Nomination form

Please return all of the information to Linda Carbley, Chairman of Nominations and Elections, NJSFWC Headquarters, 55 Labor Center Way, New Brunswick, NJ 08901, postmarked **NO LATER** than **January 2, 2022**.

**Please email a copy of the narrative and headshot to Linda Carbley, [carbley@njsfwc.org](mailto:carbley@njsfwc.org).**

Thank you for taking part in the nomination process for ensuring outstanding leadership for our Federation's future.

## SPECIAL STATE PROJECT

**Patricia Dahl**

### **Get YOUR QUILT RAFFLE TICKETS!!!**

Your District Vice President has tickets as well as Headquarters. A picture of the quilt is on the website, [NJSFWC.org](http://NJSFWC.org) and on Facebook. The quilt ticket prices are 1 for \$10 and 3 for \$25. The measurement of the quilt is 96" by 106" which will fit a king size bed. The tickets are available until Convention 2022 where the lucky winner will have their ticket pulled.

If you haven't gotten your tickets for the Southern Fall Fashion Show, the deadline is November 4<sup>th</sup>. The Fashion Show is November 18<sup>th</sup> at 11:30 a.m., at the Pennsauken Country Club. There was a registration form in the September ALMANAC with all the details. The cost is \$42 a person.

Our second State Fundraiser is still in the planning stages but will be in the north on Sunday afternoon, March 13<sup>th</sup>, 2022 at the Upper Montclair Club House. So, mark your calendars.

The first district Bunco fundraiser has already happened. It was in the Garden District on October 22<sup>nd</sup>. The cost was \$20 and included lunch. Final profit has not been released but it was so much fun.

## **SPECIAL STATE PROJECT (continued)**

This is a STATE PROJECT and this Chairman is asking as many clubs as possible to plan their own fundraisers, every dollar counts!!! Please remember to send your checks to Headquarters made out to NJSFWC and earmarked Special State Project.

**Please share with this Chairman all your ideas and plans regardless how large or small so she can share them with the rest of the state.** "Let Our Voices Soar" and show Operation Chillout what NJSFWC can accomplish even during a pandemic. Thank you in advance for all you will do!

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## **WEBMASTER**

**Denise Hosier**

### **The Verification Code Scam**

Last month information was given on a couple of scams. Here's another one you might come across having to do with verification codes.

Scammers are looking to hijack phone numbers so they can swindle others or gain access to your accounts. You are most likely to encounter this scam when trying to sell items online. It goes like this:

You list an item for sale on Facebook Marketplace, Craigslist, or other online market. Right after listing you get a message from someone, we'll call them "Buyer," who says they're interested. Buyer asks for your phone number to coordinate a pick-up. But instead of calling, Buyer sends another message.

"There are many fake posts out there. I want to send you a quick verification code from Google Voice."

It seems like a legitimate concern, so you agree.

The verification code from Google comes. It will say on it not to share the code with anyone else. But Buyer wants you to share it.

The Google Voice scam is a fraudulent activity where your phone number gets hijacked, literally, by the scammer on the other end. They use the code to create a new Google Voice phone number which is tied to you. They then proceed to scam other people using your name.

This scam can also be used in other ways to gain access to your email or other account. Someone might call you and say they used to have your phone number and they need a verification code from your number to access one of their accounts. They might actually be accessing YOUR account.

The bottom line is, be extra cautious about who you give information to. And never share a verification code with another person by text or over the phone.

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## **DAY OF SERVICE**

**Barbara Rose**

Our Day of Service is November 13<sup>th</sup>! This Officer hopes everyone is ready for a chance to meet and chat with friends while dropping off gift cards and making greeting cards (Christmas, New Year's, Hanukkah, other winter holidays and even a few Valentines as well as "Thinking of you" cards).

Please be prepared to bring any fancy scissors, paper punches, die cuts, stickers, stamps and ink pads (no postage stamps needed) and double-sided tape, glue sticks or other adhesive and any other items that you don't mind sharing for the morning. Your District Chairman will have some basic supplies, but she will need as much help as you can give her.

**DAY OF SERVICE (continued)**

The gift cards specifically requested are \$10 gift cards to Visa, Amex, Walmart, Target, Amazon, ShopRite and Dunkin' Donuts. Please bring them to the Day of Service site for your District on the 13<sup>th</sup>. Your District Chairman and District Vice President will have specific details on the site.

Both types of cards will be collected over the weekend and delivered as soon as possible to our contacts at Covenant House New Jersey. The goal of this project is to help others while we enjoy ourselves.

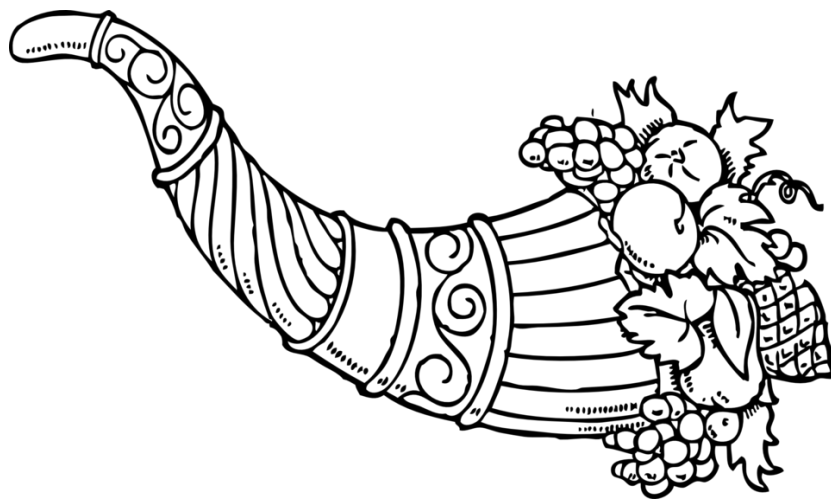
**PARLIAMENTARY CONSULTANT TO CLUBS****Rosemary Seghatoleslami****Robert's Rules of Order: Is it the Only Game in Town?**

Most organizations have an Article in their bylaws entitled "Parliamentary Authority". A large majority of organizations adopt the current edition of Robert's Rules of Order, Newly Revised as their Parliamentary Authority. But what is a Parliamentary Authority and is Robert the only one?

Wikipedia defines a Parliamentary Authority as "a manual on parliamentary law, containing rules of order for the transaction of business in deliberative assemblies."

And no, Robert's Rules of Order is not the only one. Robert's Rules is the most popular, used by approximately 80 percent of groups. The Standard Code of Parliamentary Procedure, written by Alice Sturgis in 1950, was primarily used by physicians and dentists, but has now been replaced in many organizations by the American Institute of Parliamentarians Standard Code. Another, Demeter's Manual of Parliamentary Law and Procedure, is used primarily by labor unions. Other parliamentary books include Riddick's Rules of Procedure, Kesey's Modern Parliamentary Procedure, Mason's Manual of Legislative Procedure (used by many state legislatures), and Bourinot's Rules of Order, used in Canada. The first American book of parliamentary procedure was Thomas Jefferson's "Manual of Parliamentary Practice for the Use of the Senate of the United States", written in 1801 while he was Vice President and the presiding officer of the Senate. Robert based his Rules of Order on the House of Representatives' version of Jefferson's Manual.

But no matter what Parliamentary Authority you use, the Rules are meant not to complicate things, but to make them run more smoothly.



*Happy Thanksgiving!*