



NJSFWC Headquarters

New Jersey State Federation of Women's Clubs of GFWC

Jan W. Hanson, President

*"Let Our Voices Soar"*

October 2020

Dear Club Presidents and Club Members,

Enclosed are your Report Forms for the year ending December, 2020. As in the past, they must be mailed to the chairman whose name is listed on each form, postmarked by February 1, 2021.

We should all be able to agree that writing year-end reports, including project narratives, is a wonderful way to document your club history. And when you submit your reports to NJSFWC, you assure that your club and its activities will be a part of our Federation's rich 126-year history.

I encourage you to share these forms with your chairmen. Many clubs find it helpful to print an additional copy, or visit our website to download forms as needed. Since many members have asked us to bring back this option, the report forms on our website will be in a **pdf fillable format**. This will enable those who prefer, to type directly onto the forms before printing and mailing them to the appropriate chairmen.

**Please remember that your narratives are extremely important to our NJSFWC Chairmen. The chairmen write their reports using information contained in YOUR narratives. In addition, the Club Creativity Award entry may be selected from the narratives submitted by you, and winning entries selected by GFWC will receive a certificate and monetary award.**

If you have any questions, please feel free to contact me or one of the Vice Presidents for assistance.

Report Writing is important for documenting the history of your club while providing the NJSFWC with important information about your projects. Make sure your activities are included in the totals. Our voices can only soar as high as the information that you provide.

In Federation Friendship,

Jan Hanson  
NJSFWC President

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