

Nomination Process for Cecilia Gaines Holland Award

Complete the nomination process by applying the following guidelines

- Create a 300 word or less resume in outline form, typed double spaced and in triplicate describing the applicant's Civic activities, awards, recognitions, etc. Since you are limited to 300 words, a listing or outline format is less wordy than using paragraphs. The resume **MUST NOT** contain the name of the nominee; all the qualifications listed remain anonymous.
- The resume must be accompanied by a cover letter which identifies both the club and district and contains a short paragraph of intent to nominate with pride the club member whose name you note in the letter.
- The cover letter must be signed by the current Club President and/or the Recording Secretary and must contain the nominee's full name, address, phone number and her club's name and district.
- Keep in mind that the three Past State Presidents who judge the nominations are sent the anonymous resume (without the cover letter) so that judging remains an impartial process.
- An abbreviated set of guidelines can be found in the State Yearbook.