DECEMBER 2019

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Barbara McCloskey – Maribeth Hugelmeyer
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Laura Badger – Carole Speechley – Barbara Spillane – Lynn Webb – Denise Hosier

SPECIAL COMMITTEES
Linda Babeuf – Annette Bortone

APPOINTMENTS
Ann Quinn – Maureen Costello

FROM ALL OF US TO ALL OF YOU

A HAPPY, HEALTHY, HOLIDAY SEASON!

Mary E. Wolfe, State President
and the
NJSFWC Board of Directors
December is a magical month. It’s filled with decorating, baking, visiting, celebrating and giving. Only 31 days, but somehow everything is magically accomplished. No matter what holiday you celebrate, this President’s hope is that it’s filled with love and contentment.

December is also one of the busiest months for the volunteers of NJSFWC, as we strive to make sure that others who are less fortunate are not forgotten during the holiday season. Club members are involved in filling wish tree requests, wrapping gifts, preparing holiday meals and food baskets, adopting families in need and taking time out to celebrate with each other. Thank you for your generosity and all that you do in your individual communities.

State Fall Conference 2019 is now part of our proud legacy. Thank you to the 283 attendees who joined us for an informative and entertaining day! Sixty-four members participated in the Get a Shot–Give a Shot program! As a result of the flu shots given that day, 64 children will receive an immunization through Walgreens donation to the UN Foundation’s Shot@Life initiative. During the morning session, we heard guest speakers from our State Project, CASA of NJ, including a moving presentation from Brittney Bray who went through the foster care system with a Court Appointed Special Advocate and shared what it meant to her. Rachel Paulson, founder of Hands on the World Global gave some insight into her work to bring water wells to Africa and Haiti.

Our Special State Project quilt was on display for the first time. Tickets for the beautiful beige, blue and white quilt with a seashore theme will be on sale for $10 each or 3 for $25 and will be available at all district and state meetings as well as through Special State Project Chairman Lynn Webb (webb@njsfwc.org). The winning ticket will be drawn at the Tuesday Banquet at Convention on May 7, 2020. Many thanks to Carole Nelson for her generous donation of the beautiful quilt and to Joy Dixon and members of the Hightstown Woman’s Club for their help in its creation!

The afternoon session began with keynote speaker Karl Petry who told about his life as a psychic medium and how he sees visions from the past in the present day. Third Vice President Barbara McCloskey spoke about the Benefits of Membership in NJSFWC and GFWC and presented the 6 winners of $100 Membership Grants made available through the Shining Future Endowment Campaign. She then announced the clubs in each district with the highest net gain in membership. Woman’s Club of Brielle President Randi Quilici shared with attendees her experiences while attending the Leadership Education and Development Seminar (LEADS) at the 2019 GFWC Convention in Austin, Texas. It was an awesome day, jam-packed with information for clubs to take back to their members!

As of this writing, the total donations from Operation Christmas Stocking and Day of Service are not available. This officer looks forward to sharing that information with you soon.

During the holidays, may you be surrounded by everyone and everything you love. Take time to enjoy some of my favorite things – the scents of December: evergreen, frost, wood smoke and cinnamon. May your New Year be filled with joy!
Happy Winter Holidays!
NJSFWC PRESIDENT-ELECT

Jan W. Hanson

When this Officer visited the District Councils, she asked the question “Why did you become President” and the answers were interesting and varied. Surprisingly, two-thirds of the respondents became President because they wanted the job. In some cases they felt they had the necessary skills and, in some cases, they wanted their club to grow.

Members became Club Presidents’ because they wanted to assist their club to carry on the good work for the community or they felt they could offer something important to the club. “I became President to assist my club carry on the good work of the members for the community. Also, they were insistent.”

Some members felt it was their turn to take on the responsibility. “I became President because I have been a member for 16 years and held various positions and offices. It was the right time for me and I felt I was ready to be president and give back to my club as President.”

Some members wanted to help improve their club. “To help facilitate change including growing our club size through new activities.”

Some members took the job to keep their club going. “Because I wanted our club to continue - not fold.”

One-third of the members became Club President because no one else would do it, but some of those respondents admitted that they enjoyed the job.

Please encourage your club members (not just the President) to attend the Mini-Leads workshop on February 1, 2020. There is a flyer in this ALMANAC with further information.

The Leadership Education and Development Seminar (LEADS) application deadline is January 1st. The application is in the November ALMANAC and on the NJSFWC website. Please share this information with your membership and contact this officer if you have any questions.

NJSFWC SECOND VICE PRESIDENT

Shirley A. Holly

In September Club Presidents should have received a Report Writing Packet with Report Writing General Information, In-Kind-Valuation Guide, and Where Should We Report it. Please note that an additional Where Should We Report It? listed by program can be found on the njsfwc.org website.

We are in the last few weeks of 2019 and clubs will begin to start to gather information for report writing – usually in early January.

**Gathering Information**--Gather all the information about your club’s activities from January 1, 2019 through December 31, 2019. Check club minutes, the treasurer’s books, the club newsletter and project reports to make sure that the club reports all the work that was done. Often times when clubs go through their check book and see the different organizations they have written checks to, the response is – Oh, we forgot about donating to them! Clubs may also find checks written for expenses of a project they forgot about. Clubs do more work than they realize and you’ll want to document each and every project you did during the year.

Now that you have gathered all of the information needed for report writing, time to get a committee of people who will help with this process. One person should not be responsible for writing all of the club reports. In my club, one member had a house in the Poconos and we set aside a weekend each year, drove up in 2 cars and bonded over club reports. We used the time in the car to talk about our successful projects and brainstorm about ways we could improve or tweak the project. Everyone can bring their laptop and fill in the information. If someone is having trouble writing the narrative, there are plenty of others to help. By the end of the weekend, all reports were done and we had a great weekend together, something we reported on our reports the following year!
Attracting new members to your club is crucial, but don’t underestimate the importance of retaining existing members. Whether your club is rich in new members, established members, or both, your membership plan should seek to fully engage all of them. Engaged members participate in club activities, meetings, events, projects and step up to leadership roles. They feel a strong attachment to their local club because they enjoy the friendships and comraderies that come from being a clubwoman.

Engaged members are motivated to put extra effort into club activities and projects and are proud to tell others about the work within their clubs and communities. They are also more likely to stay with your club, so be sure to show your appreciation regularly and make sure club members have a variety of options for getting and staying involved.

- Make members feel appreciated by recognizing their achievements and thanking them in your newsletter, with a card or at a meeting
- Develop a mentoring program to support less active or new members
- Encourage and ask members to serve on committees that suit their skills & interests
- Schedule speakers who are stimulating and inspiring
- Invite club members to district and state events so they see the larger picture
- Give members a clear sense of your club’s long-range goals and mission.
- Feature photographs of your members at recent club events on your club website, Facebook page and newsletters to recognize their contributions
- Update members regularly on progress toward club goals as a way to build loyalty, pride and an understanding of the need for long term involved members

The Holidays are almost here and this Officer would like to remind you that if you are shopping online to use GoodSearch and make NJSFWC the recipient of a percentage of your shopping.

NJSFWC is also one of the charities when you use Amazon Smile. There are many New Jersey State Federation of Women’s Clubs listed. BE SURE you select the one with our EIN 22-141342. This Officer thinks that when they loaded NJSFWC into their data base that they included all of the EIN’s for our 501c(3) listing. If you do not select our EIN, NJSFWC will not receive any percentage. Thank you for shopping and making NJSFWC your charity.

Club dues were due to Headquarters by November 1st. If your club has not submitted a check for your dues please do so now. If you have misplaced your Dues Bill sent to all club presidents in the September mailing that included your Charitable Registration Form, GCI Delegates Registration, the Continuing Funds Form for 2020 and your dues bill, please contact NJSFWC Headquarters to find out what you owe for dues. According to NJSFWC Bylaws any club whose dues have not been paid by December 15th will be dropped from membership. Please do not be one of those clubs.

NJSFWC is participating in a new fundraising program offered by TD Bank.

TD Bank’s Affinity Membership Program provides nonprofit organizations an easy way to raise money; the more of our members who bank with them, the more money the organization can earn!

There are no costs involved, and TD Bank actually pays our organization to belong. Cash contributions are given based on the activity of members who hold a checking, savings, money market, CD or a retirement account with TD Bank.
NJSFWC Financial Secretary (continued)

It works like this:
- NJSFWC registered with TD Bank and received the Affinity Code AJ020.
- If you open a new account at any TD Bank and mention the Affinity Code AJ020, NJSFWC will get $50 and you will get $25.
- If you are already a TD Bank customer, stop in your local TD Bank, provide your name and address and the Affinity Code AJ020. NJSFWC will receive $10 for each account you have.
- Savings Accounts provide NJSFWC with 1/10% of the average annual balances of all participants.
- Your accounts remain completely confidential and you will continue to receive interest on your accounts.
- TD Bank will make an annual contribution to NJSFWC based on the activity of our member’s accounts.

Don’t forget the Stop and Shop Community Bag Giving Tag program. It’s another easy way to support NJSFWC with $1 donated each time a shopping bag is purchased and registered online. To date NJSFWC has received $30 in donations.

If you don’t have a Stop and Shop near you, you can ask Barbara McCloskey to pick one or two bags up for you.

This Officer hopes you have sent in your registration for the Author Luncheon featuring author Aileen Bordman at Somerville Elks on February 20, 2020. The flier was in the October ALMANAC. You won’t want to miss what promises to be a delightful AFTERNOON at GIVERNY.

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COLLEGE DISTRICT

While our members are busy preparing for the Holiday Season, they are looking forward to celebrating with their Federation sisters and giving back to their communities.

**Woman’s Club of Cranbury** will participate in the Town Christmas Tree Lighting and help the Girl Scouts with a Santa Workshop prior to the event.

**Flemington Woman’s Club** will enjoy Holiday Musical Entertainment by “Pieces of Eight” - 4 piano players playing 2 keyboards, and they will collect cookies to be distributed to local nursing homes.

**Franklin Woman’s Club** will host author, photographer and lecturer, Kevin Woyce. Using photographs and live music, he will present “Christmas Traditions”. His presentation will explore favorite Christmas traditions and explain how historical figures such as St. Nicholas, Queen Victoria, and Charles Dickens helped influence the way we celebrate the Christmas season.

**Greater Brunswick Area Woman’s Club** will place a Wish Tree at a local nursery school. Items collected will be donated to Women Aware for their holiday gift shop. The club will also serve breakfast for dinner at a local church that is hosting homeless families.

**Metuchen-Edison Woman’s Club** will decorate the flower boxes at the Metuchen Train Station for the holidays. They will also have a holiday luncheon and sell luminaries as a fundraiser.

**North Brunswick Woman’s Club** will partner with Elmwood Cemetery for “Wreaths Across America” and place wreaths on veteran’s graves and **Woman’s Club of Tewksbury Township** will partner with a local Cub Scout Pack for the “Wreaths Across America” ceremony.

**Somerville Civic League** will be hosting a holiday dinner for residents of the Senior Citizens Retirement Home.
EVENING MEMBERSHIP

Ladies of the EMD are very busy with special holiday plans.

Wreaths Across America has kept several EMDs busy with selling wreaths to be placed at Arlington National Cemetery to honor veterans.

**EMD of Arlington Woman's Club** will be enjoying music from the Franklin School Chorus while getting ready for the holidays. They will collect gifts for needy teenagers.

**The Haddon Fortnightly EMD** will hold the 2nd annual Snowflake Run on December 7th, a certified 5K run through the beautiful streets of Haddonfield. This event will benefit American Brain Tumor Association as well as other local charities.

**EMD of Long Valley Woman’s Club** will have its annual Christmas meeting at a member's home with appetizers and dessert.

**Woman’s Club of Maplewood EMD** will again celebrate the holidays at a Christmas Dinner to be held at their favorite chinese restaurant. Bears will be dressed for Interfaith Hospitality as well as a collection of Dr. Seuss Books.

**Woman’s Club of Merchantville EMD** along with the Woman’s Club is sponsoring Operation Santa and will work with the local school system to adopt 35 children. Each child is asked for 3 wishes. Members adopt at least one child or whole family. Donation boxes will be placed in local stores and money will be used to purchase any large items (i.e. bike) that a child might wish for. All of these gifts are coordinated together by families and delivered to the school in time for distribution to the families for the holidays.

GARDEN DISTRICT

**Woman’s Club of Mullica Hill** held a Pound Party with the proceeds going towards YPATT (Your Place at the Table). This is their local food bank to which they donate on a regular basis.

One of our smaller clubs, **Woman’s Club of Woodbury**, donated 39 favors and put together Birthday Bags for children of all ages for the Ronald McDonald House as well as a big shopping bag of soda can tabs. They have one member who has become an advocate for CASA of NJ.

Each year **Gloucester County Women’s Club** holds a raffle to benefit their Adopt a Family Program. They raffled off $250 worth of gift cards at town functions. This year they have adopted 3 families. Each family receives a $100 gift card for food as well as gifts for the children in the family.

**Woman’s Club of Moorestown** celebrated its 35th year of holding a Wish Tree in their community to benefit 700 children. The trees were located at Boscov’s and their local library. New toys and clothing were collected.

A one-day bus trip to Sight and Sound Theater in Lancaster was held by **Woman’s Club of Edgewater Park**. Members collected hygiene products, socks and gloves for the homeless veterans at Christmas. Also collected was $5.00 per member to purchase movie tickets and candy.

**Woman’s League of Mount Holly** participated in their town Holiday Parade with their own Mrs. Claus by serving over 500 cups of hot chocolate and 1,000 cookies free. They also provided entertainment by singing with the neighborhood people.

A Memorial Tea was held by **Woman’s Club of Penns Grove/Carneys Point** where they remembered their members they have lost in the past year. They bring a multitude of gifts and food baskets for the families they sponsor. At the tea, they also do a hands-on craft.
HIGHLANDS DISTRICT

Judy Filippini

The holiday season is approaching and the women of the Highlands are busy setting up holiday wish trees, answering letters written to Santa, hosting breakfasts with Santa, and collecting gifts for Family Promise, CASA-NJ, DASI, Earth Angels, Head Start, local nursing homes and veterans. Local food banks are benefitting from the donations of many clubs. Holiday celebrations will be enjoyed by our clubwomen.

Blair Woman’s Club – The local high school has invited the club to have their meeting at the school. The students will prepare dinner for the club members and entertainment will be provided by the music department.

Junior Woman’s Club of Sparta – The club provides the Sparta Library with a Wish Tree for those in need and holds a Santa Breakfast as a fundraiser.

Vernon Township Woman’s Club – The members will be entertained by the high school string orchestra at their December meeting.

Woman’s Club of Parsippany-Troy Hills – The club sponsors gift wrapping at a local Barnes & Noble as a fundraiser.

Woman’s Club of Boonton – The club is sponsoring a Wish Tree for the holidays.

LIBERTY DISTRICT

Jane Mackesy

The Clubs of the Liberty District will be serving their communities, with a variety of projects, during this busy Holiday season.

Woman’s Club of Arlington continues to celebrate its 125th Anniversary with a combined Christmas/Anniversary dinner at the Stony Hill Inn. Members are also co-sponsoring and hosting, shopping for, and wrapping gifts for a Christmas party for the residents of Apostle House, a transitional shelter for homeless families.

Junior Woman’s Club of Arlington will host its annual Toy Drive.

The Women’s Club of Caldwell Adopt a Family Holiday project will continue. Members will fill Holiday Baskets at their Holiday Party on December 6th.

The Woman’s Club of Little Falls will host a Holiday Meeting and Party at their clubhouse. It will include Carols, and Holiday Lore presented by their Performing Arts Group, a Grab bag gift exchange and collecting Christmas gifts for Advancing Opportunities.

GFWC Peninsula Woman’s Club will be hosting a Breakfast with Santa on December 7th, at Longhorn Steakhouse in Bayonne, from 8-10 a.m. Proceeds will be used to purchase holiday gifts for needy children.

West Orange Women’s Club held its first meeting, elected officers and is well on its way to becoming a fully active NJSWFC club again. They are supporting the Holy Family Food Pantry, Tender Loving Totes, and a local young adult shelter.

PALISADES DISTRICT

Marie Sullivan

All clubs in the Palisades District will fill the Bergen County CASA children’s Holiday Wish List! This is a new project and the Presidents couldn’t wait to fill the requests on each list. A very moving connection to those children in need.

We were proud to have collected so many stockings for the soldiers this year and can’t wait for them to receive them. We are thankful for finding Operation Yellow Ribbon.
PALISADES DISTRICT (continued)

With the holiday season in full swing, the ladies of the Palisades District are in party mode! We'll be setting the stage, literally, with our Performing Arts Day at the Woman's Club of Paramus newly renovated clubhouse on December 6, 2019.

Woman's Club of Paramus will host a Holiday Program on December 3, 2019 with the Music Department performing. The Home Life Department organized and filled Blizzard Bags, and homemade cookies were donated to the needy. Creative Arts and Garden and Conservation Departments banded together to plan another CASA Fundraiser.

Paskack Junior Woman's Club is partnering with the local Elks to host a Breakfast with Santa on December 14, 2019. This event is always a sell out!

Woman's Clubs of Carlstadt and Cresskill Woman's Club members are working hard on their calendar raffle sales. Both start in January…. do you have the winning tickets?

Woman's Club of Englewood will host Jingle Bells and Jazz featuring guitarist Joe Saroni. At this fundraiser the club asks guests to bring Toys for Tots and toiletry items for those in need.

RAMAPO DISTRICT

As we say goodbye to 2019, here are some of the things that the Ramapo District is doing in the month of December.

Woman's Club of West Milford Township will be having a Victorian Christmas with tours of Ringwood Manor from 10 a.m. to 4 p.m. on the weekends of December 7th & 8th and December 14th & 15th. There are also concerts. For tickets, go to the website www.ringwoodmanor.org.

Woman's Club of Franklin Lakes will be celebrating its 70th Federation Anniversary at Indian Trail Club with a Holiday Luncheon.

Riverdale Woman's Club will be having a Holiday Luncheon at a local restaurant with an Afghan raffle.

Suburban Woman's Club of Pompton Plains will have the Pequannock High School Choir provide a selection of holiday melodies and they will be collecting gifts for needy children in the school district. They will be busy decorating trees at Chilton Hospital as well as making cookies to fill decorated coffee cans that will be delivered to health care facilities and the Fireman's Home. A hilarious time will be had with the Christmas Gift Bag with items purchased from the Dollar Store.

Woman's Club of Ramsey will have its Christmas Luncheon.

Pompton Lakes Woman's Club will have its 5th Holiday celebration with sandwiches, salads and desserts. They will have their special holiday reading and be entertained by the Lakewood Chorus.

Pines Lake Woman's Club will hold a holiday meeting at the historical Van Riper House in Wayne. They will also have their annual Gift Auction with the proceeds to CASA. Gift wrapping will be judged.

Allendale Woman's Club will participate in the community Holiday Walk event. The members will deliver Giving Tree gifts along with cookie exchange cookies to homebound neighbors. The annual holiday breakfast will also be held.

Woman's Club of Ridgewood will be holding its annual holiday concert on December 13th with Kristen Plumley. They will also hold a historical House Tour with the Ridgewood Historical Society.

Woman's Club of Upper Saddle River will be holding a holiday party for members. They are awaiting approval from the Superintendent of Schools on a topic for their 34th annual Essay and Poetry contest to be held in January.
The Shore District Lady Diamonds gave generously to the Middle Atlantic Region Gift Basket Fundraiser and to Soles4Souls. The ladies also donated holiday gift wrapping to the Children’s Home Society.

The Woman’s Club of Asbury Park held workshops to make cards and fill stockings for Operation Yellow Ribbon. The club ladies had a successful Fall Tea fundraiser.

Allaire Woman’s Club donated to Military Holiday Stockings. The club had a guest speaker at their monthly meeting who spoke on Urogynecology.

Belmar Woman’s Club is celebrating its anniversary at its monthly meeting. The Monmouth County Sheriff’s Department has spoken on Disaster Preparedness. The ladies were gifted with plastic buckets filled with items that would help during a disaster.

Woman’s Club of Brielle home life committee is having a December coat drive. The membership committee is holding a Christmas Cocktail Party Fundraiser. Money is to be used to promote membership by using business cards, posters, lawn signs and flyers.

Freehold Township Woman’s Club had a successful Boscov Fundraiser. The club ladies will participate in a gift-wrapping fundraiser at Barnes and Noble.

Jersey Shore Woman’s Club donated over 190 pairs of shoes and sneakers to Soles4Souls and Nike grind.

Woman’s Club of Lacey hosted a table at the Lacey Day Fair and Apple Festival. The club has initiated a new monthly program called Roving Reporter to highlight one member so all members may get to know them better.

Woman’s Club of Matawan is collecting first night kits for their local Woman’s Shelter.

Woman’s Club of Middletown is selling pies for its club scholarship fund and collecting for their annual holiday gift tree project for Central Jersey Visiting Nurses Association.

Woman’s Club of Spring Lake is sponsoring a trip to Karamoor Estate in Kanosh, New York for a holiday tea and musical performance. The club is donating wreaths to Sunrise Assisted Living, 25 tote bags for the homeless at a rescue mission and wrote 250 Christmas cards to deployed troops.

Stafford Township Woman’s Club collected items for Hearts of Mercy that serves low-income children with tutoring, trips and paying for sports activities.

Rumson Women’s Club Linda Babeuf’s CCI dog, Boise, was placed as a service dog for an Army Sergeant. Linda received a new CCI puppy and is available to speak at any of your clubs.

The ladies of the Southern District are elbow deep in preparations for a joyful and giving Holiday Season.

Woman’s Club of Absecon will be having fun at its annual holiday party in conjunction with filling decorative bags for Operation Candy/Cookie which will be delivered to the local ARC homes. The club is purchasing gift cards to donate to the Atlantic County Woman’s Shelter, baking special goodies and collecting 2020 calendars for Preferred Care Nursing Home in Absecon.

Women’s Community Club of Cape May is having a Christmas luncheon and also collecting for Project Hope for the homeless.

Colony Club of Ocean City is making sock snowmen to donate to the residents at the United Methodist Community.

Woman’s Civic Club of Hammonton is working on many local projects filling cookie tins for the assisted living center residents, delivering poinsettias to shut ins and collecting items for Christmas dinners for 5-6 families. Members will finish their busy season with a Christmas party for themselves and guests.
SOUTHERN DISTRICT (continued)

Millville Woman’s Club is busy hosting the Tree of Remembrance which is a scholarship fundraiser, a cookie-candy project to benefit senior citizens, collecting “undies under the tree” for the homeless shelter and celebrating its members at their Christmas luncheon.

Woman’s Club of Vineland is supporting the local Veteran’s Memorial Home by donating calendars and collecting money for the items on the Veteran’s wish list. They are participating in Operation Candy/Cookie and will make their deliveries to the Veteran’s Home. Then they too will be enjoying a well-deserved Christmas luncheon.

THE ARTS/CREATIVE COMMUNITY SERVICE PROGRAM

Gail Kovacs-Felici

During the holiday season, warm aromas fill our kitchens and homes.

Peppermint gives us a burst of energy, may improve concentration and soothes your stomach. Chocolate can keep age-related memory loss at bay, may prevent heart disease and reduce inflammation. Cinnamon could increase your attention processes. Vanilla inspires happiness and relaxation.

“Baking may be regarded as a science, but it’s the chemistry between the ingredients and cook that give desserts life. Baking is done out of love, to share with family and friends, to see them smile.”

Enjoy the Grand Prize recipes from the 2018 NJSFWC Convention included in this ALMANAC.

Happy Holidays!

THE ARTS/PERFORMING COMMUNITY SERVICE PROGRAM

Debbie Edwards

Several clubs had instructions on how to write a poem done for them. (ask teachers for advice or look up on the internet). The members then wrote poems and shared them with club members and then entered them in the State Writing Contest. Some clubs sponsored Youth Poetry and Short Story contests and entered winning entries were submitted for the Youth State Contest with the winners going on to the GFWC contest. When holding any type of writing contest, you’ll need to have teachers and/or qualified members on your team of judges.

The Woman’s Club of Caldwell held a youth poetry contest. They included several schools in their district. The contest had a theme of “Springtime”. Contest rules were sent to students in grades 3 through 12. They received over 30 entries, which were judged by their members. The winners and their parents/guardians were invited to the local library to receive their awards and Certificates of Participation, where the students read their poems. Pictures and an article were sent to the local newspaper.

CONSERVATION COMMUNITY SERVICE PROGRAM

Bonnie Dann

Arctic Heat?

We associate the Arctic with frigid temperatures, but those temperatures are rising. Not only is the Arctic becoming hotter, but some of it has actually been burning! The impact on the Earth as a whole will be enormous if current trends continue.

A warning was sounded by the United Nations Intergovernmental Panel on Climate Change (IPCC) in September, when it released its Special Report on the Ocean and Cryosphere in a Changing Climate. The report makes it clear that we must do everything we can to protect and preserve the cryosphere—the frozen parts of our planet consisting of ice sheets in Greenland and Antarctica, the ice cover on our lakes and polar seas, glaciers and icebergs, snowfall, and the permafrost of our Arctic land masses.
CONSERVATION COMMUNITY SERVICE PROGRAM (continued)

Research indicates that the average air temperature in the Arctic has risen almost 5°F since 1971. Winter temperatures have increased even more.

As a result, the cryosphere has been shrinking at accelerating rates. We see glaciers and ice sheets retreating, polar ice melting, and permafrost disappearing. Wildfires recently have burned through portions of Alaska and Siberia as a result of hot, dry conditions on the tundra.

To make matters worse, the trend is self-reinforcing. As snow and ice cover diminishes, less sunlight is reflected back, thus heating up the land and water that would otherwise have been protected. In addition, the melting of the permafrost allows organic matter in the ground to thaw and decay, which then releases “greenhouse gases”—carbon dioxide and methane—into the atmosphere. And wildfires, of course, produce additional heat and carbon dioxide.

All of this has drastic consequences for indigenous peoples in the region, and even more for seals, walruses, whales, polar bears, sea birds, and fish, as well as vegetation.

A bigger consequence yet is the rise in sea level from the melting ice. By the end of this century, scientists project that sea levels may increase by more as much as a foot, leading to flooding and erosion of the world’s coastlines. Meanwhile, we are already seeing more extreme weather conditions in the middle latitudes, as warmer temperatures in the polar regions make the jet stream more changeable.

Catastrophe can be avoided only if the countries of the world take action to reduce carbon emissions into the atmosphere. As part of the Paris Agreement, the UN is seeking to prevent worldwide temperatures from increasing more than 1.5°C (2.7°F), but even this will require massive changes in energy policy and technology within a short time frame.

Information on the IPCC’s report can be found at https://www.ipcc.ch/srocc/home/. Get this information out to your community or bring in a speaker on Artic Heat and invite the public.

EDUCATION COMMUNITY SERVICE PROGRAM

After State Fall Conference, the question was asked regarding ESO, “What if a book I have read fits into more than one category?” You may report a title in your choice of category, although any title may be reported only once. Some authors and their titles may appear in more than one category. When grouping four reports together to complete a category, use your best judgement as to which category an individual title is reported. If you have read more than four books in one category, check if the extra titles could be reported in another category. Many books could fall into Classics and Fiction and The Great American Read List, for example.

A second question to consider is “Can my ESO activity be reported on the year-end report?” Absolutely! It is important that your individual reading and book club participation be made known to your Education Chairman during the reporting cycle in January. Be sure to note the ESO levels earned among the membership in your club.

Lastly, as perhaps an incentive, we will try to publish two ESO Reports each month in the ALMANAC. Be sure to let it be known if you really enjoyed a book, and share your insights with your Federation sisters.

HOME LIFE COMMUNITY SERVICE PROGRAM

With holiday planning and festivities well under way, it’s very easy to get caught up in the hustle and bustle. And it’s easy to forget those less fortunate than we. Not all good deeds require monetary donations. Time is a precious commodity as well. Why not volunteer a few hours this month at an animal shelter? Or offer to babysit at a woman’s shelter? Or bag groceries at your local food pantry? Many local organizations run coat/clothing drives this time of year; clean out a closet and provide a few essentials for someone in need (and at the same time you’ll be making room in case Santa delivers something new to you). These are just a sample of ways to make your world a better place … and a way to make YOU feel worthwhile.
INTERNATIONAL OUTREACH COMMUNITY SERVICE PROGRAM

Karen Manneback

January is Hot Tea Month

Looking for an International Outreach program that is different? How about celebrating Hot Tea Month? It’s as simple as brewing up a cup of your favorite tea and hearing how the Chinese tea legend evolved. Below are some facts for you to use.

Tea is an important part of Chinese tradition. As Chinese society developed and progressed, tea production has played a role in driving economic development. It hailed the brew as a cure for a variety of ailments; the nobility considered the consumption of good tea as a mark of their status, and the common people simply enjoyed its flavor.

The practice of tea culture can bring the spirit and wisdom of human beings to a higher orbit. Tea has an extremely close relationship to Chinese culture, and its study covers a wide field and has very rich content. It not only embodies the spirit of civilization, but also the spirit of ideological form. There can be no doubt that it has been beneficial in enhancing people’s social accomplishments and appreciation of art.

According to Chinese legend, tea was born in 2727 BC, when the Emperor Shen Nong was purifying water in the shelter of a tea tree, and several leaves blew into the pot. The resulting brew, of superb fragrance, color and taste, made the emperor rejoice. Tea soon became a daily drink in Chinese culture.

In India, another legend tells the story of Prince Dharma, who left his homeland for China, to preach Buddhism. He vowed not to sleep during his 9-year mission. Toward the end of his third year, when he was overtaken by fatigue, he grabbed a few leaves of a tea shrub and chewed them up. They gave him the strength necessary to stay awake for the remaining 6 years of his mission.

The Japanese version of this story has the exhausted Bodi Dharma falling asleep, however. Upon awakening, he was so disgusted with himself; he tore off his eyelids, to ensure that they would never inadvertently close again. The place where he threw them on the ground produced enchanted (tea) shrubs with leaves having the power to keep eyelids open.

PUBLIC ISSUES COMMUNITY SERVICE PROGRAM

Lisa Levin

December is a great time to discuss safety in our homes! Be careful when decorating for the holidays, especially when using candles. Every candle is a potential fire hazard if care is not used. When used improperly, a candle can cause significant loss of life, injury and loss of property. Here are a few candle safety tips to follow:

- Do not place candles near combustible materials. Remember to leave a one-foot circle of safety around any burning candle.
- Place candles in glass or ceramic containers.
- Place candles on a protected, flat, heat resistant, dry, sturdy surface.
- Never leave children or pets unattended in a room with an open flame candle.
- Do not place candles on window ledges or near entryways. The potential air draft can “fan” the flame, potentially catching curtains or other materials on fire.
- Always keep burning candles within sight.
- Always extinguish candles before leaving the home. When you go out, blow it out!
- Remember, candles present fire hazards outdoors on decks and patios as well as inside your home.

Please print these candle safety tips and distribute them in your community.

ADVOCATES FOR CHILDREN

Jean Battaglia

There is still time to participate in holiday projects in your community. If you are looking for ideas, here are two reported by clubs in last year’s year-end report. Junior Woman's Club of Jefferson Township provided supplies and helped to set up Snowflakes for Peace at the local library. Finished snowflakes were displayed along with an explanation to let patrons know that they are hung to remember the children of Newtown, CT and others who were victims of school tragedies and to ask that they take a stance against school violence. Woman's Club of Parsippany-Troy Hills added a new element to traditional letters to Santa. As a component of their Adopt a Class Head Start project, club members asked the children to draw a picture of what they would like from Santa. Members purchased gifts to fulfill the wishes.
ADVOCATES FOR CHILDREN (continued)

Projects like those listed above were among the 410 projects totaling 14,079 hours reported by NJSFWC clubs in the 2018 year end reports. Year-end reports do more than gather statistics. Your own members may be surprised at how much the club has done in just a year when they hear the numbers or are reminded about that project done months earlier. In the community, what better way to capture all that your club has done to promote the club to prospective members or in press releases? And in NJSFWC, why not share those great ideas and successes in your narratives so that other clubs have the opportunity to learn about them and make just as significant an impact in their own communities? Start gathering the numbers and projects now, ready to write that report and submit it by the February 1 deadline.

BYLAWS

Carol Swinburne

An organization’s Bylaws are the basic rules that it follows and are central to its being, similar to a corporate charter. Our NJSFWC has these basic rules that we follow in our activities in accomplishing our mission of providing “opportunities for education, leadership training, and community service through participation in local clubs, enabling members to make a difference in the lives of others one project at a time”.

Each year, these Bylaws may be amended as proposed by the Bylaws Committee, the Executive Committee, the Board of Directors, or the clubs and state organizations. After the Bylaws Committee discusses all possible amendments and votes on those changes to be considered, the amendments are then presented to the Executive Committee and Board of Directors for discussion and approval. Those changes approved will be prepared and sent to all clubs with the CALL to Convention. The delegates to the NJSFWC Convention will vote on these amendments, and those approved will become part of the Bylaws of Federation at the close of Convention.

After receiving the CALL to Convention, it is requested that each club discuss these possible amendments with their club members and decide how their delegates will vote at the convention business meeting in which they will be presented. By doing this, we each are part of the process of keeping our rules relevant and functional.

COMMUNICATIONS

Tammy Levinson

Continuing where we left off with our A,B,C’s of communicating!

Keep submitting releases to the newspapers, local magazines, and town newsletters! These publications are read widespread and will definitely help keep you in the forefront of the communities that they reach!

Listen to your members! It is important you communicate effectively in your club. Be sure everyone ‘gets the message’! They pay dues in return for membership – be sure they can take part in all that your club offers!

Media mix ups!! Have you created a Facebook Page? Have you tried using Facebook “events” for your meetings or fundraisers? Maybe you will reach new members! Give it a try! It is not too difficult!

Need to be ready for reports! Be sure your efforts have been documented and ready to transfer to the report forms!

Now you have completed another calendar year in club life! Time to reflect and record all of your accomplishments.

Request: Clubs that are successful getting press releases published in local publications, please email your press contacts to Levinson@njsfwc.org. This Chairman would like to submit the pertinent releases statewide – to the contacts that run the local club releases!
COMMUNITY IMPROVEMENT PROGRAM

The CIP Awards contest will be ending as of December 31, 2019. If your club is planning to enter, now is the time to review the rules for the contest. Listed below are the guidelines and the judges scoring criteria. If you have any questions please contact me, Rachael Salandra, 55 Omaha St. Dumont NJ 07628, psal6@verizon.net

- Describe how project is financed.
- Identify media support and process in which it was obtained.
- Recount how you overcame obstacles.
- Provide a list of collaborating partners, including government agencies, other service groups and professional organizations.
- Describe club’s continuing role in the project.
- Explain the project’s long-term effect on the community.
- Identify results and successes.
- Describe how the project influenced changes in your community, i.e., increased awareness, willingness to work together, impact, etc.
- Focus on content.

AWARD RULES:
2. Club entries must be postmarked by March 1, 2019 and mailed to the above Community Improvement Program Award Chairman.
3. All entries must include completed Community Improvement Program Award Contest Entry Form/Cover Sheet.
4. Project notebooks containing narrative description(s) and supporting materials must not exceed seven pounds in weight nor measure more than 15”x20” in size.
5. Clubs and State Federations must adhere to Contest deadlines and important dates.
6. All monetary awards must be used to further the community improvement.
7. Projects involving two to six GFWC clubs qualify as joint entries. Only one entry form shall be submitted with all club presidents signing the single form. Clubs involved in joint entries are not eligible to submit individual club entries.

Judges Scoring:
- Neatness in filing out Entry Form/Cover Sheet.
- Clearly identified and defined community need fulfilled.
- Description of Project Selection process.
- Explanation of how club engaged community, collaborating partnerships, government agencies, other service groups and professional organizations.
- Explanation of how project was financed.
- Description of club’s continuing role in the project and project’s long-term effect on the community.

Identified results and successes; Description of how the project influenced changes in the community, i.e., community awareness, willingness to work together, impact, etc.

CONVENTION

HAPPY HAPPY NEWS!! The room rate at the Golden Nugget Atlantic City for our 2020 Convention May 4-6 has remained the same $84.00 per night! Just think, if you are sharing a room that is only $42.00. What a bargain! All of the hotel information will be in your CALL to Convention which you will receive in February.

So your club can plan their budget accordingly, the Board of Directors has approved a $5.00 increase in the registration fee, making it $30.00. This amount is for Delegates, Alternates and Members; the Daily fee remains the same $15.00.
CONVENTION (continued)

Many thanks to all who filled out and returned the 2019 Convention feed-back form. They have been read and this Chairman will address a few of your comments, and questions.

1. Holding convention further to the North.
   There are no hotels that are large enough to accommodate our needs – i.e. large enough banquet room, not enough break-out rooms (workshops rooms), and the cost would be much higher for our rooms than we are currently paying. This has been explored many times, and the reasons remain the same, size and cost.

2. Regarding the temperature in the ballroom being too cool.
   The air-conditioning is run through a central unit, so just adjusting that room is not possible. It is suggested you bring some type of wrap to keep you nice and cozy!

3. Many of you said you were not thrilled with the 8:00 a.m. Workshops on Wednesday, saying it was too early!
   We strive to bring you as many varied workshops as we can, and in order to do this we need to offer some at this time. Years ago, when our convention stay was much longer, we were able to have workshops at various times of the day; however, with less days to work with, the 8:00 a.m. time is necessary.

Hopefully this has answered a few of your questions. Please, if you have any other concerns, do not hesitate to contact this Chairman.

Start making your plans to attend the 126th Convention “Celebrating the Stars of A Shining Future”, and learn about more Happy News in the next ALMANAC.

FALL CONFERENCE/PROGRAM ASSISTANCE

Susan E. Fosdick

Program Assistance will be part of the January District Council agenda. All clubs will be asked to report on three programs they have had during 2019. Either your Club President or program chairman may present the report. Please bring two copies of the completed Program Assistance Report to the meeting – one copy for the Program Assistance District Chairman and one copy for the NJSFWC Program Assistance Chairman.

Each club is allotted two minutes. Please report on the best program or perhaps the worst program you attended. Please include the following in your report:

Type of Program
Cost of Program
Audience Reaction
Recommendation

Complete contact information should be included on your report form, but need not be part of your 2-minute oral report.

This Chairman looks forward to hearing your critiques.

GFWC SIGNATURE PROJECT: DOMESTIC VIOLENCE AWARENESS AND PREVENTION

Jean L. Revis

When Mariska Hargitay started playing Olivia Benson on Law & Order: Special Victims Unit, the content of the scripts, as well as the work she did to prepare for the role, opened her eyes to the staggering statistics about sexual assault, domestic violence, and child abuse in the United States. She received hundreds, then thousands of letters and emails from survivors disclosing their stories of abuse, many for the first time. She wanted to answer those letters, to address the suffering and isolation they described, and honor the acts of courage they represented.
GFWC SIGNATURE PROJECT:
DOMESTIC VIOLENCE AWARENESS AND PREVENTION (continued)

Her response was Joyful Heart Foundation. Inspired by her deep connection and love for Hawaii, Mariska founded Joyful Heart in Kona in 2004 to help sexual assault survivors heal and reclaim a sense of joy in their lives. Today, Joyful Heart is a leading national organization with a mission to transform society’s response to sexual assault, domestic violence, and child abuse, support survivor’s healing, and end this violence forever.

Joyful Heart carries out its mission through an integrated program portfolio of healing, education, and advocacy. Their work is paving the way for innovative approaches to treating trauma, igniting shifts in the way the public views and responds to sexual assault, domestic violence, and child abuse, and reforming legislation to ensure justice for survivors.

It takes courage for a survivor of sexual assault or domestic violence to share their story with anyone. Over the next two months we will learn 6 suggested steps to support a victim.

Never underestimate your power to affect the course of a survivor’s healing journey.

GIRLS’ CAREER INSTITUTE

M. Jill McDonald

DELEGATE and ALTERNATE Registration forms are included in this ALMANAC issue. You will note that both are now two sided instead of the compact one side used previously. Communication issues have prompted these changes. In 2019 we encountered many extensive time-consuming problems in contacting Delegates and Alternates. To alleviate some of these problems in working the GCI 2020 registration we have decided to gather some additional information sooner or in more detail.

- School and counselor contact information has been added.
- Space is now provided for 2 parent/guardian names and contact information as in several situations the student’s living arrangements are not in only one household.
- Considerable attention has been placed on student emails where we will actually be able to reach them; school email systems consistently reject attachments.
- Shirt size and dietary restrictions were previously not gathered until May 1.
- Post high school plans, anticipated major and interest in attending Douglass Residential College were included (and still are) on the application which was usually not sent with the Registration form. This information will help us with speaker invitations and in identifying potential GCI scholarship applicants.
- Medical insurance information is now included; too many times this wasn’t included on the medical information form and required considerable follow-up in the last days. The information will again be on the medical form.
- Parents/guardians always were required to sign the Registration form, but with little understanding of what they needed to be aware of.

Club contact information is very important to this process. Please ensure that your GCI club coordinator knows the correct name of your Club and in which District it is located. Whenever contacting the Director by email or telephonic message please clearly state your name and club affiliation.

The “Guide for Club GCI Coordinators,” Fact Sheet, Letter to a School Counselor, Application and Parental Permission forms are all available on the njswc.org website under Girls’ Career Institute materials. If you are unable to open or print these materials or have questions regarding GCI, please contact Jill McDonald, Director, at mcdonald@njswc.org or call 856-234-0254 or 732-610-4806.

HAS YOUR CLUB SENT IN YOUR DUES?

Due date was November 1, 2019
HEADQUARTERS  Joanne Mangels

WHY SHOULD YOU JOIN THE 1894 SOCIETY?

NJSFWC Headquarters - the little house on the corner that stands as a symbol for the betterment of women and community - needs your help to pay the land lease.

Your tax-deductible contribution ensures that we can continue our proud legacy in a place where ideas and goals can be freely shared.

The 1894 Society thanks all who have contributed!

HISTORIAN  Carol A. Niemiec

This Historian hopes that you have all been reading my glimpse back into the past of our NJSFWC Presidents and found many interesting facts and accomplishments written about them. We now continue with the 23rd President of the Federation, Marion Spain, 1950-1953 from the WC of Maplewood. It is now the era of the Korean War, and clubwomen were serving in the military primarily in the field of nursing. Mrs. Spain said that “Clubwomen should consider it a privilege to be part of an organization devoted to the betterment of mankind and strive to make our influence count in the march of history.” Work was done for the Cancer Society and “Get Out and Vote Campaign”, which netted the largest vote on record in NJ and helped GFWC to win the prize of the Foundation’s Award Committee. By 1951, local activities of various clubs were being publicized by 185 newspapers and by many radio and TV programs. More women were recognized by their communities to serve on Boards of Education, Library Boards, Defense Councils, and other service posts. The Federation endorsed many important Resolutions during this administration to have their voices heard. Resolutions pertaining to world situations were to have members call on their leaders to maintain bipartisan policy in foreign affairs and to promote economic stability in the world by establishing “Free Channels for World Trade”. A Resolution on Narcotics urged all to consider the evils involved in drug use and to adopt measures to cope with this situation. The Evening Membership Departments contributed generously to the appeal of the Vineland School and raised close to $12,000 to furnish needed equipment for the speech and physical therapy departments of the Kessler Rehab Institute. The Junior Clubs presented a Mobile Cancer Unit to the NJ Division of the American Society, which toured all of NJ dispensing information about the causes and treatment of cancer to those who might not have been reached otherwise.

Grace Christian was the 24th President of the Federation, 1953-1956, from the Women’s Research Club of Ocean City. The influence of the Federation was now firmly established, and the President served in an advisory capacity on various committees including, the NJ Division of the American Cancer Society, the NJ Welfare Council, the NJ State Committee to Employ the Physically handicapped, the NJ Chapter of the National Society for Crippled Children and Adults, and many others. In this capacity, Mrs. Christian was able to communicate important factors to women, which led clubs into many areas of worthy endeavor. In 1956, the NJ College for Women became Douglass College, and clubwomen attended the official opening of the new Student Council Building for which they had contributed almost $29,000. Also in 1956, the GFWC National Project of restoring Independence Hall in Philadelphia saw Mrs. Christian and the NJ Federation presenting a check to GFWC for $14,000, the second highest contribution from the State Federations.

To be continued…

HONORS  Laura C. Badger

Please consider club members for enrollment on the Honor Roll or in the Order of the Lily. The Honor Roll is awarded to a member “prominent in club work” as it is considered the highest honor a club can award a member. A club should use its established procedure to select Honor Roll and Order of the Lily recipients. However your club accomplishes this, it is the right way! A clubwoman can only be placed in the Honor Roll once.

A clubwoman who has already been placed on the Honor Roll, even if it was while she was a member of another club, should be considered for the Order of the Lily. There is no limit to the number of times a clubwoman can be awarded the Order of the Lily.
HONORS (continued)

Forms for submitting women to be placed on the Honor Roll or Order of the Lily will be in the January ALMANAC. Again this year a new form should be used as there have been changes. Emailing the person submitting the tribute by the Honors Chairman last year worked and will be done again this year.

Each tribute by your club is to be submitted on a separate form, together with the specified fee of $50 for Honor Roll and $25 for Order of the Lily for each recipient. Tributes must be received by Headquarters by the April 1, 2020 deadline. The recipients will be honored at the Annual Convention in May at the Wednesday Morning Business Session.

On the njswfc.org website, go to MATERIALS, AWARDS AND ACHIEVEMENTS to find more information pertaining to the Honor Roll and Order of the Lily.

LEGISLATION/RESOLUTIONS

GFWC Brand Initiatives

Thank you to everyone who participated in GFWC Brand Initiatives, making calls and sending emails in support of Miranda’s Law on September 23rd and the 3D Printed Gun Safety Act of 2019 on October 23rd. As of this writing, this Chairman is happy to report that we made the 1,000 goal for Brand Initiative 1, Miranda’s Law and the first calls for Brand Initiative 2 are still days away. She hopes to be able to give actual counts in a future ALMANAC.

REMININDERS:

The DEADLINE for submitting Resolutions is December 15, 2019 – send them to Carole Speechley, 233 65th Street, Avalon, NJ 08202. This Chairman would be happy to help you write your resolution or you can see the Legislation/Resolutions section in the Materials section of the njswfc.org website for information on writing resolutions. This Chairman looks forward to reading your resolution at Convention.

If you haven't joined GFWC’s Legislative Action Center, PLEASE do it today.

Legislation/Resolutions Projects

Here is another project from the 2018 reports:

Millville Woman’s Club directed its legislative interest to Social Security and Medicare. A copy of the latest Summary of the Social Security Trustees Report was printed, copied and distributed to the members. A resolution strongly urging Congress to adopt The Medicare Drug Price Negotiation Act of 2019, H.R. 275, was submitted to the NJSFWC Legislation/Resolutions Committee by the December 15th deadline. This act would strike the non-interference clause and direct the Secretary of Health and Human Services to negotiate lower prices with drug manufacturers that participate in Medicare Part D on behalf of Medicare beneficiaries. The club spent 14 hours on the resolution.

What we do really does matter.

NOMINATIONS AND ELECTIONS

This is a reminder that the deadline for nominating a capable candidate from your club to the NJSFWC Board of Directors for 2020-2022 is quickly approaching. All clubs have received the mailing outlining the procedure to be followed for nominating a candidate.

The club must nominate the candidate and the Club President and Recording Secretary must sign the White Nomination Blank. This must be mailed to the Chairman of Nominations and Elections, Barbara Spillane, Federation Headquarters, 55 Labor Center Way, New Brunswick NJ 08901 by January 2, 2020.

A black and white passport photo and a narrative, not to exceed 200 words, describing the candidate’s qualifications must be emailed to the Chairman of Nominations at spillane@njsfwc.org also, no later than January 2, 2020.

Thank you for participating in the nominating process for NJSFWC by nominating a qualified candidate from your club to the next Board of Directors.
SPECIAL STATE PROJECT

CASA of NJ is looking for volunteers to become Court Appointed Special Advocates for foster children. It is a commitment to learn how to represent a foster child in court and to be their voice. How many clubwomen have accomplished the training and become advocates? Remember to document the training hours and which CASA affiliate you support. This Chairman looks forward to reading club reports on the Special State Project for 2019.

The District collection at January Councils will be nightlights for children and teens. There are a variety of different nightlights. Look for the ones that are self-contained (i.e. does not require the addition of a light bulb) and familiar designs for children. There are children nightlights in shapes of animals, rainbows, and even a dump truck. A nightlight shows brightness in a dark room so that a child will not be afraid.

Thank you for all your donations for the Special State Project. There are another four months to think of fundraisers in your districts. How about a game night or have a bowling competition? There are restaurants that will give ten percent for participating in their “Dine to Donate” program. Have a party and celebrate all the donations you have made for foster children!

There is a beautiful brown/beige/peach/blue quilt with pillowcases made by Carole Nelson, Joy Dixon and the members of Hightstown Woman’s Club that will be raffled off in Atlantic City at Convention in May 2020. Quilts are a labor of love and this Chairman appreciates the time to create this masterpiece for CASA of NJ. We will be selling raffle tickets for $10 each or three for $25.

WEBMASTER

Tips for an Awesome Website

Whether you have a club website or are thinking of creating one, here are some tips for creating a useful and attractive website:

1. Begin with clear navigation so that people can easily find what they need. Make sure your navigation bar is at the top of every page.
2. Use clear, conversational English. Watch out for those NJSFWC acronyms!
3. Provide all the relevant information, especially for meetings and events. Don’t make people go searching.
4. Leave out the hype. Be clear and concise. People are seeking information, not a sales pitch. That said, it’s good to stress the benefits of your club.
5. Make your home page a to-the-point summary of your purpose and goals or mission. Don’t make it so busy that people don’t know what’s important.
6. Create unique pages for specific topics, like About Us, News, Events, Projects, Contact Us.
7. Keep your website up to date. Absolutely imperative! If you can’t update a News page at least monthly, don’t include one. Remove Events that have passed.
8. Let pictures help tell your story. That “million words” thing is so true!
9. Be sure to link your social media pages like Facebook, Twitter, and Instagram.
10. Use a straightforward layout. The best is a main column with one or two sidebars. Very wide blocks of text are harder to follow.
11. Don’t use fancy fonts. They are difficult to read. Stick with clean, clear, basic fonts.
12. Make it easy for visitors to contact you. Be sure you have a phone number and email address in an obvious place.
13. Care enough to make it perfect, or as close to it as you can get. Typos and grammar errors are annoying and push some people away.
14. Check out other sites, find one you like, and emulate it in layout and style.

Don’t forget, the webmaster will be happy to help you set up a free website. Just email webmaster@njsfwc.org.
To Raise a Question of Privilege is a device that permits a request or main motion relating to the rights and privileges of the assembly or any of its members to be brought up for possible immediate consideration because of its urgency, while business is pending and the request or motion would otherwise be out of order.

This device operates as follows: A member rises and addresses the chair saying that she “rises to a question of privilege” and the chair immediately directs the member to state her question of privilege; the chair must then rule whether the request or motion is in fact a question of privilege and, if so, whether it is urgent enough to interrupt the pending business.

It is important to understand the distinction between the device Raise a Question of Privilege and the question of privilege itself. The point to be decided in connection with the former is whether a certain question shall be admitted for consideration with the status and priority of the latter. The “raising” of a question of privilege is governed by rules appropriate to the device's high rank in the order of precedence of motions. When a question of privilege is taken up after it has been raised and has been admitted by the chair, however, depending on the form in which it was introduced it is handled as a request, or it is treated as a main motion and is debatable and amendable and can have any subsidiary motions applied to it—regardless of whether it interrupted, or awaited the disposal of, pending business. Questions of privilege can also be introduced while no motion is pending, either as requests or by being moved and seconded just as any other main motion; in that case, the device of “raising” a question of privilege does not enter in.

Office Help Wanted at NJSFWC Headquarters

Hours: 10 a.m. - 4 p.m. Monday through Thursday

Immediate start date preferable
Knowledge of Word, Excel, Quick Books and Adobe preferred
Written and Oral Communication skills needed
Knowledge of Federation helpful
Salary commensurate with experience

For further information, please contact:

Patti Notarianni at Headquarters (732-249-5474), Jan Hanson (hanson@njsfwc.org) or Vivien Finn (finn@njsfwc.org)

Please make an announcement at your club meeting regarding this open position at NJSFWC Headquarters.