

OBLIGATIONS FOR CLUBS LEAVING THE NEW JERSEY STATE FEDERATION OF WOMEN'S CLUBS OF GFWC OR DROPPED FOR NON-PAYMENT OF DUES

Incorporated Clubs

1. If your club currently is incorporated, or ever was incorporated and just stopped paying the Annual Report fee, it will be necessary to complete the proper paperwork with the state of New Jersey to dissolve your corporation. This will include a fee and the responsibility to pay any delinquent Annual Report filing fees. These expenses must be met before any final funds may be distributed to charity.
2. If the club will continue to exist it will be necessary to amend the Incorporation and remove any reference to membership in NJSFWC or GFWC.

501(c)(3) Status through NJSFWC

1. If your club is part of the NJSFWC Group Letter of Determination, the NJSFWC will inform the Internal Revenue Service that your club no longer qualifies for this status.
2. If your club has not disbanded, but only left the Federation, and wishes to remain a non-profit organization, it will be necessary to obtain 501(c)(3) status on your own. Failure to do this will cause you to lose your New Jersey tax free status.

501(c)(3) Status Secured on Own

If your club achieved 501(c)(3) status on your own, and the club has folded, it will be necessary to notify the Internal Revenue Service in writing including a copy of the dissolution paperwork from the state of New Jersey if the club was incorporated. After all financial obligations have been met (such as the fee to dissolve the corporation), final disbursement of the club treasury must follow the Dissolution Clause in the club's Bylaws.

New Jersey Division of Consumer Affairs

1. If your club participated in the NJSFWC Charity Registration, this connection will be terminated. It will be necessary for your club to file for a Charities Registration Number of your own with the New Jersey Division of Consumer Affairs if you intend to remain active and raise funds from the public.
2. If your club has utilized the NJSFWC's Charities Registration Number to obtain a New Jersey Raffle License, your license is no longer valid. To maintain a New Jersey Raffle license, the club will need to amend its Raffle License with your new Charities Registration Number in order to avoid state fines.

Liability Insurance

If the club purchased Liability Insurance under the NJSFWC group plan, you will be dropped from the policy with no refund of premium. If the club will continue to exist, it will be necessary to purchase Liability Insurance separately in order to avoid placing the personal assets of your officers and members at risk.